

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,  
2 held on Tuesday, May 22, 2018 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange City.  
3

4 **CALL TO ORDER**

5  
6 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.  
7

8 **ROLL CALL**

9  
10 **PRESENT:** Mayor Gary A. Blair; Vice Mayor O. William (Bill) Crippen; Council Members: Bill  
11 O'Connor, Jeff Allebach, Jim Mahoney, Evelyn Robinson, Anthony J. Pupello; City Attorney Bill  
12 Reischmann; City Manager Dale Arrington; City Clerk Gloria Thomas.  
13

14 **INVOCATION/PLEDGE OF ALLEGIANCE**

15  
16 The Invocation was given by Pastor Peter Migner-Deland Church of the Nazarene  
17

18 **1. ABSENCES:**

19  
20 Shall the absence of Vice Mayor Crippen on May 8, 2018 be excused?  
21

22 **It was the consensus of the City Council to excuse Vice Mayor Crippen's absence**  
23 **on May 8, 2018.**  
24

25 **2. PRESENTATIONS/PROCLAMATIONS:**

26  
27 **A. Legislative Update - Representative Patrick Henry**  
28

29 Representative Patrick Henry provided a brief update on recent legislative changes. Mr. Henry reported  
30 on such issues as providing an armed officer at every school in the County and education funding. Mr.  
31 Henry requested an appropriations request for a water related project from the Council. He noted that out  
32 of six bills he was able to have three presented to the House floor and two passed into laws.  
33

34 **B. FY 2018/19 Citizen Budget Input Session**  
35

36 Christine Davis, Finance Director, came forward to provide a Citizen Budget Input Session. She referred  
37 to a PowerPoint presentation (a copy of which is attached and becomes a permanent part of these minutes)  
38 that discussed the budget process. Ms. Davis advised that the purpose of this presentation is to solicit  
39 public input regarding budget priorities for the coming fiscal year in compliance with the requirements of  
40 the City Charter.  
41

42 Ms. Davis explained the nature of city government budgeting. She defined the budget as a plan of revenue  
43 estimates and forecasts which take into consideration the level of services provided to the citizenry. Ms.  
44 Davis noted that every city is different, from the services provided to the tax base. She stated that Orange  
45 City's residential tax base portion is 22%, while Deltona's and Debary's residential tax base is 84% and  
46 47% respectively. She noted that Orange City has a higher commercial tax base.  
47

1 Ms. Davis stated that the budget is built on estimations and forecasts, from there, service levels are  
2 developed resulting in a balance between revenues and services. She noted that the fiscal year will run  
3 from October 1, 2018 to September 30, 2019.

4  
5 Ms. Davis reported that the population estimate in 2008 was 9,500 and the City has increased to under  
6 12,000 in 2017. She noted that due to new developments being built the City's population will continue  
7 to grow in the next 2-5 years.

8  
9 Ms. Davis reported that January 1<sup>st</sup> of each year the tax roll is established. On or before June 1<sup>st</sup> the City  
10 holds a budget input session and the property appraiser will issue a preliminary tax roll by July 1<sup>st</sup>. The  
11 City will use the preliminary tax roll to develop the budget which will be published by August 1<sup>st</sup> of each  
12 year. A budget workshop will be held in August and two public hearings in September prior to budget  
13 adoption.

14  
15 Ms. Davis noted that the property tax is currently at 8.065 mils. She noted the multitude of exemptions  
16 available. The roll back rate is the millage rate that would produce the same amount of revenue as the  
17 previous year and is often referred to as the revenue neutral rate. She noted the primary sources of revenue  
18 and expenditures and operating expenses.

19  
20 Ms. Davis completed the portion of the public input session and opened the floor to the public to address  
21 Council with any questions or suggestion they may have. No one appeared. Ms. Davis continued with a  
22 recap of FY 2017/18.

23  
24 Ms. Davis noted the accomplishments and the budget goal. She noted that the objectives were to maintain  
25 all existing personnel, remain a full service city and fund recurring capital. She noted the FY 2018/19  
26 building block revenues and expenditures.

27  
28 Ms. Davis reported that revenues over expenses, before funding capital, equals \$783,187. If the proposed  
29 capital budget of \$885,000 is funded, it will be necessary to take \$100,000 from the fund balance. Ms.  
30 Davis continued to discuss preliminary projections for expenditures and revenues for FY 2018/19. She  
31 reported that the preliminary numbers show that the City has accomplished the stated goal of funding  
32 reoccurring capital between \$250,000 and \$500,000 at this time.

33  
34 Next, Ms. Davis listed the items not included in the budget but which staff would like to be able to fund  
35 as providing a cost of living adjustment (COLA), new positions and Council discretionary items. She  
36 concluded her presentation and opened the floor for any questions.

37  
38 Council Member O'Connor noted that it was important to give a COLA as it will keep the City competitive  
39 with neighboring cities.

40  
41 Council Member Pupello suggested that the City needs to adopt a Parks Master Plan.

42  
43 C. Proclamation: West Volusia NAACP 28<sup>th</sup> Freedom Fund Banquet

44  
45 Mayor Blair read a proclamation into the record that proclaimed June 9, 2018 as West Volusia NAACP  
46 Day and urged residents to honor this organization for its continuing efforts to end discrimination.

47  
48 **3. CITIZEN COMMENTS:**

49

1 None at this time.

2  
3 **4. CONSENT AGENDA:**

4  
5 A. Resolution No. 904-18 - Renewal of Interlocal Agreement-Local Option Gas Tax for  
6 one year

7 C. Approve May 8, 2018 Regular meeting minutes  
8

9 Council Member O'Connor requested that Item 4B be pulled from the Consent Agenda.

10  
11 **Vice Mayor Crippen moved to approve the Consent Agenda Items A and C,**  
12 **seconded by Council Member Allebach and passed by a 7/0 roll call vote of the**  
13 **Council.**

14  
15 B. Resolution No. 905-18 – Supporting designation of a “Memorial Highway” in  
16 Dedication of Amos Walter Atchley

17  
18 Council Member O'Connor asked for clarification about the process of dedicating a local highway.  
19

20 Ms. Arrington replied that the State Legislature is the designating authority over the name change of a  
21 local roadway. She noted that in 2015 the State legislature contacted the City after being requested to  
22 designate the roadway after Mr. Atchley. The States process requires that the City submit a supporting  
23 resolution. The resolution was adopted in 2016 and unfortunately has taken this long to process. Ms.  
24 Arrington stated that an updated resolution in support for the original action is necessary in order for the  
25 State to update the street signs.

26  
27 Dale Atchley came forward to explain the history behind the memorial highway dedication application.  
28

29 **Vice Mayor Crippen moved to approve Consent Agenda Item 4B, seconded by**  
30 **Council Member Allebach and passed by a 7/0 roll call vote of the Council.**

31  
32 **5. ORDINANCES – FIRST READING:**

33  
34 None at this time  
35

36 **6. PUBLIC HEARINGS:/Second Readings**

37  
38 A. **Ordinance No. 600** An administrative text amendment to the Land  
39 Development Code to update the definitions of industrial/manufacturing uses  
40 and assign those use to zoning classifications in certain circumstances.  
41

42 Mr. Reischmann, read the title of Ordinance No. 600 into the record.  
43

44 **Council Member Allebach moved to approve Ordinance No. 600, seconded by**  
45 **Vice Mayor Crippen.**  
46

47 Becky Mendez, Development Services Director, reported that this is second and final reading of Ordinance  
48 No. 600 and no changes have been made. Ms. Mendez stated that staff recommends Council approval at  
49 second and final reading.

1 Mayor Blair opened the Public Hearing by asking if anyone wish to speak on this matter. There being no  
2 requests to speak the Mayor closed the public hearing.

3  
4 Council Member Pupello complimented staff for their efforts. He recognized local realtor Shawn  
5 Cochran's added information included in the work packet handouts.

6  
7 **Motion passed by a 7/0 roll call vote of the Council.**

8  
9 **B. Resolution No. 903-18** A resolution of the City Council of the City of Orange City,  
10 Florida, approving the preliminary plat for the Parc Hill Phase 2 Single-Family  
11 Residential Subdivision, consisting of 185 lots on a 61.86-acre parcel, located at 800  
12 Parc Hill Boulevard; providing for conditions or approval; providing for conflict; and  
13 providing for an effective date.

14  
15 Mr. Reischmann read the title of Resolution No. 903-18 into the record. He noted this is a quasi-judicial  
16 matter and asked if there were any ex-parte communication to disclose. He noted for the record that there  
17 were none.

18  
19 **Council Member Allebach moved to approve Resolution No. 903-18, seconded**  
20 **by Vice Mayor Crippen.**

21  
22 Ms. Mendez referred to a PowerPoint presentation (a copy of which is attached and becomes a permanent  
23 part of these minutes) and recalled that in March 2017, Council approved the Parc Hill Planned Unit  
24 Development (PUD) rezoning. Ms. Mendez provided an update on the progress of the land clearing at the  
25 site. She noted that if Resolution No. 903-18 is approved the Planning Department can move forward and  
26 issue a preliminary plat development order. This allows construction of the common infrastructure  
27 improvements.

28  
29 Ms. Mendez noted that Parc Hill is located within the County's utility service area boundary and the  
30 County is requesting wholesale potable water service from the City. Ms. Mendez noted that the ultimate  
31 goal is for the City to provide full potable water service to the development. She stated that one of the  
32 conditions of approval is either a wholesale water agreement with Volusia County or a revision to the  
33 utility service boundary agreement area which would be approved before a Certificate of Occupancy can  
34 be issued.

35  
36 Ms. Mendez provided updates about the traffic control agreements that Council has already approved.

37  
38 A question and answer forum ensued between Council and Ms. Mendez concerning the planned traffic  
39 control street expansions and patterns.

40  
41 Ms. Mendez stated that staff recommends Council approve Resolution with the following conditions:

- 42 1. The preliminary plat and construction drawings shall be revised to comply with the TRC comments  
43 dated April 3, 2018.
  - 44 2. The Applicant shall submit a copy of the Gopher Tortoise Relocation Permit approved by the Florida  
45 Fish and Wildlife Conservation Commission prior to the issuance of a development order for the Parc  
46 Hill Phase 2 Residential.
  - 47 3. Prior to any Certificate of Occupancy, either a Wholesale Water Agreement or a revised Utility Service  
48 Area boundary agreement between Volusia County and Orange City must be approved.
- 49

1 Council Member Mahoney asked how many lanes Harley Strickland Blvd will have after the expansion.  
2 Ms. Mendez replied that there will be a 3 lane segment between Enterprise Rd. and Junior St.

3  
4 Mayor Blair opened the Public Hearing by asking if anyone wished to speak on this matter.

5  
6 Bernie Senez, 2097 King Richards Ct, commented that Blue Spring has a large scrub jay population.

7  
8 Mayor Blair closed the public hearing.

9  
10 **Motion passed by a 7/0 roll call vote of the Council.**

11  
12 **7. RESOLUTIONS:**

13  
14 None at this time

15  
16 **8. DISCUSSION AND ACTION:**

17  
18 A. Economic Development Incentives

19  
20 Ms. Mendez referred to a PowerPoint presentation (a copy of which is attached and becomes a permanent  
21 part of these minutes) that explained the current economic development incentive programs that the City  
22 is currently involved with. Ms. Mendez explained the process for approving the funding and  
23 implementations necessary to approve the incentives.

24  
25 Ms. Mendez stated that staff does not recommend funding any new economic development incentives at  
26 this time.

27  
28 B. Discussion Regarding Tree Protection

29  
30 Ms. Mendez noted that Council requested staff bring forward this item. She reviewed the current tree  
31 protection standards and the current Land Development Code. Ms. Mendez stated that currently there is  
32 not a definition of a historic tree, no minimum protection for specimen trees, no minimum planting size,  
33 and the perimeter landscape buffers are for commercial and multifamily only.

34  
35 A discussion ensued between Ms. Mendez and Council concerning the removal of the historic trees and  
36 regulations.

37  
38 Ms. Mendez recommended that staff present this item to the Planning Commission and request stakeholder  
39 suggestions and report back to Council or establish a new Ordinance for the public hearing process.

40  
41 It was the consensus of the Council that Ms. Mendez present this item to Planning Commission and report  
42 back to Council.

43  
44 **9. REPORTS:**

45  
46 A. **Mayor/City Council**

47  
48 Mayor Blair reported that he attended the Mayor's Roundtable meeting. Sheriff Chitwood attended the  
49 dinner and requested all agencies contact retired police officers to act as guardians in all public schools.

1 Council Member Allebach reported that a TPO meeting will be held tomorrow.

2  
3 Vice Mayor Crippen reported that he received an email from the Florida Department of Transportation  
4 (FDOT) that mentioned there are places to eat on the byways. He stated that he hopes the City will provide  
5 more eating establishments in the CRA district. Vice Mayor Crippen reported that he attended the ribbon  
6 cutting for Florida Hospital's \$100 million dollar expansion at Fish Memorial.

7  
8 Council Member O'Connor reported that he attended the Fish Memorial ribbon cutting also.

9  
10 **B. City Manager**

11  
12 Ms. Arrington announced that an Employee Appreciation Luncheon will be held on May 24<sup>th</sup>. She reported  
13 that the Volusia League of Cities Award dinner is that evening. Ms. Arrington reported that she attended  
14 the Mayor's Round Table meeting. She advised that transportation impact fees will be discussed at the  
15 June 5<sup>th</sup> County Council meeting. She noted that a brief impact fee analysis of all cities is included in the  
16 Friday communication flyer.

17  
18 **C. City Clerk**

19  
20 No report.

21  
22 **D. City Attorney**

23  
24 No report.

25  
26 **10. NEW BUSINESS:**

27  
28 None at this time.

29  
30 **11. APPROVAL OF MINUTES:** See consent agenda

31  
32 **12. COUNCIL COMMENTS:**

33  
34 Council Member Pupello thanked everyone who attended the meeting.

35  
36 Council Member Robinson was pleased to see everyone that attended the meeting. Council Member  
37 Robinson noted that Dr. Husha is her physician and she was glad that Dr. Husha is building a facility here.  
38 She stated that Sherriff Chitwood is trying to establish new measures to help the violence in our area.

39  
40 Council Member Allebach noted that a D.A.R.E. graduation for the two elementary schools was held  
41 today. He commented that there are a lot of graduations in the area. Council Member Allebach is excited  
42 about the new zoning classifications which allow new business to fill the empty buildings in the City.

43  
44 Council Member Allebach reported that the "Catalyst Organization" is starting a literacy academy this  
45 summer.

46  
47 Vice Mayor Crippen stated the he is happy about the changes that are being made within the City. He was  
48 pleased to see the splash pad opened again. He inquired about the large hole in the fence. Mr. Palenzuela  
49 responded that it is being fixed. The Vice Mayor commented that he was happy to see that the Big

1 French/Little French project was moving forward. He was excited about all the progress throughout the  
2 City.

3  
4 Council Member O'Connor thanked staff for the efforts on all the reports. He noted that he is very active  
5 in all the Chambers and is pleased to report that the City is doing wonderful. He commented that the City  
6 is a new Orange City with a great new staff. He thanked the veterans for their service and reminded  
7 everyone that it is Memorial Day weekend.

8  
9 Council Member Mahoney noted that he was concerned when Resolution 905-18 was pulled from the  
10 consent agenda. He was pleased to see the unanimous vote to pass it.

11  
12 Mayor Blair noted that Memorial Day is a special day for him to reflect on his grandfather who was a  
13 veteran that passed in World War I. He thanked everyone who has served.

14

15 **13. ADJOURN:**

16  
17 There being no further business, Mayor Blair adjourned the meeting at 9:09 p.m.

18

19 **RESPECTFULLY SUBMITTED:**

**APPROVED ON:**

20  
21 \_\_\_\_\_

**06/12/2018** \_\_\_\_\_

22 Melani Beringer  
23 Deputy City Clerk  
24

Date