

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,
2 held on Tuesday, February 13, 2018 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange
3 City.

4
5 **CALL TO ORDER**

6
7 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.

8
9 **ROLL CALL**

10
11 **PRESENT:** Mayor Gary A. Blair; Vice Mayor O. William (Bill) Crippen; Council Members: Bill
12 O'Connor, Jeff Allebach, Anthony J. Pupello, Evelyn Robinson, Jim Mahoney; City Attorney William
13 Reischmann; City Manager Dale Arrington; City Clerk Gloria Thomas.

14
15 **INVOCATION/PLEDGE OF ALLEGIANCE**

16
17 The Invocation was given by Ron Merchant-Debary, Orange City Seventh Day Adventist.

18
19 **1. ABSENCES:** None at this time

20
21 **2. PRESENTATIONS/PROCLAMATIONS:**

22
23 **A. Curb Appeal Awards – 4th Quarter**

24
25 Becky Mendez, Development Services Director, presented the 4th quarter Residential and Commercial
26 Curb Appeal Award winners. She announced the commercial winner as Royal Oaks Professional Center
27 and the residential winner as Marcia D. Bowers Applebee, 575 Sandy Pines Dr.

28
29 **B. Department Presentations – City Clerk**

30
31 Gloria Thomas, City Clerk, provided a PowerPoint presentation (a copy of which is attached and becomes
32 a permanent part of these minutes) that described the details of the day to day responsibilities and
33 operations of the City Clerk's Office. Ms. Thomas reported on the budget for the City Council and City
34 Clerk's office. She concluded with the office goals for 2018.

35
36 **C. Department Presentations – Administration**

37
38 Dale Arrington, City Manager, provided a PowerPoint presentation (a copy of which is attached and
39 becomes a permanent part of these minutes) that described the responsibilities and operations of the day
40 to day functions in the City administration office.

41
42 Ms. Arrington described the operational flow of the administrative office. She noted that the budget is
43 reported in two different categories. She described the general government budget as operating expenses
44 broken down by department.

45
46 Ms. Arrington discussed the operations and responsibilities for the public information, information
47 technology and human resources/risk management departments.

48

1 Ms. Arrington reported the challenges of the administration department were conversion to paperless
2 personnel files and processes, and an IT facility processor. She noted that the personnel needed were a
3 human resources assistant and an assistant city manager.

4
5 Council Member O'Connor asked what an IT facilities generator is. Ms. Arrington replied they are
6 physical generators that produce electricity needed in case of a power failure.

7
8 A discussion ensued between Council, Ms. Arrington and Matt Place regarding implementation of the
9 upgrade for Energov computer program.

10
11 Council Member Pupello asked how the paperless conversion related to the Energov upgrade and the
12 anticipation for accomplishing that goal.

13
14 Ms. Arrington replied that the paperless conversion is a Laserfiche process. She explained the process has
15 not been perfected. Ms. Arrington provided the City's strategies for implementation.

16
17 D. Department Presentations – Finance

18
19 Christine Davis, Finance Director, came forward. Referring to a PowerPoint presentation (a copy of which
20 is attached and becomes a permanent part of these minutes) she discussed the key components and primary
21 functions of the Finance Department. She stated that staffing is the biggest challenge the Finance
22 Department faces.

23
24 A question and answer forum ensued between Ms. Davis and Council discussing record retention for the
25 Finance Department and possibly expanding the seasonal part time position to a full time position.

26
27 E. Department Presentations – Police

28
29 Police Chief, Peter Thomas, referred to a PowerPoint presentation (a copy of which is attached and
30 becomes a permanent part of these minutes). Chief Thomas explained the operating details, functions and
31 the capital budget of the Police Department. He noted that the main challenge is manpower and
32 recruitment of quality applicants. He reported the department's key projects were construction of a new
33 building and updating standard operating policies and procedures.

34
35 A question and answer session ensued between Council Member Mahoney and Chief Thomas about safety
36 concerns, equipment needs and public attitude toward police officers. Chief Thomas responded the biggest
37 need is a new building and that he feels public attitude is improving.

38
39 **3. CITIZEN COMMENTS:**

40
41 Michael Watkins, Head Ranger and Park Manager at Blue Springs State Park, came forward to let the
42 public know that the manatees are still present at the park. Mr. Watkins noted that manatee season ends
43 on March 14th. He thanked Council for their support during the Manatee festival.

44
45 Sharon Stafford, representative for Everybody is Somebody, extended an invite to the African American
46 Festival this weekend. Ms. Stafford encouraged Council to sign a banner in honor of Debbie Renner,
47 former city clerk, located in the Clerk's office that will be displayed at the festival.

48

1 **4. CONSENT AGENDA:**

- 2
- 3 A. Approval and Payment of Emergency Purchase Orders to Killebrew, Inc. for Water Main
- 4 Repairs
- 5 B. Approve January 23, 2018 Regular City Council meeting minutes
- 6

7 **Vice Mayor Crippen moved to approve the Consent Agenda, seconded by**

8 **Council Member O'Connor, and passed by a 7/0 roll call vote of the City**

9 **Council.**

10

11 **5. ORDINANCES – FIRST READING:**

- 12
- 13 A. **Ordinance No. 585** An ordinance of the City Council of the City of Orange City,
- 14 Florida, for adoption of an administrative small scale comprehensive plan amendment
- 15 for property located at 915 Joe Street to change the future land use designation from
- 16 Volusia County Urban Medium Intensity (UMI) to Orange City Commercial General
- 17 (CG); repealing all ordinances or parts of ordinances in conflict herewith; and providing
- 18 for an effective date.
- 19

20 Mr. Reischmann read the title of Ordinance No. 585 into the record. He noted that this was a legislative

21 matter.

22

23 **Council Member Allebach moved to approve Ordinance No. 585, seconded by**

24 **Vice Mayor Crippen.**

25

26 Becky Mendez, Development Service Director, stated that Ordinance 585 is a future land use map

27 amendment of a recently annexed property located at 915 Joe St. She noted that this is a support parcel to

28 Fountain View Apartments located within the City limits.

29

30 Ms. Mendez stated that staff recommends Council approve Ordinance No. 585 at first reading and

31 authorize staff to transmit the small scale map amendment to VGMC for certification.

32

33 **Motion passed by a 7/0 roll call vote of the City Council.**

34

- 35 B. **Ordinance No. 586** An ordinance of the City of Orange City, Florida, amending the
- 36 official zoning map for property located at 915 Joe Street, consisting of approximately
- 37 0.15 acres, from Volusia County Urban Single-family Residential (R-4) to Orange City
- 38 general commercial (CG-2); repealing all ordinances or parts of ordinances in conflict
- 39 herewith; and providing for an effective date.
- 40

41 Mr. Reischmann read the title of Ordinance No. 586 into the record. He noted that this was a quasi-judicial

42 matter and asked if there were any ex-parte communication to disclose. He noted for the record there were

43 none.

44

45 **Vice Mayor Crippen moved to approve Ordinance No. 586, seconded by Council**

46 **Member O'Connor.**

47

1 Ms. Mendez noted that Ordinance 586 was the companion rezoning and staff recommends that Council
2 approve and rezone the property from residential county zoning classification to City CG-2 to match the
3 parent parcel.
4

5 **Motion passed by a 7/0 roll call vote of the City Council.**
6

7 C. **Ordinance No. 590** An ordinance of the City Council of the City of Orange City,
8 Florida, for adoption of an administrative small scale comprehensive plan amendment
9 for property located at 2873 Enterprise Road, including adjacent right-of-way, to change
10 the future land use designation from Volusia County commercial (Com) to Orange City
11 Commercial General (CG); repealing all ordinances or parts of ordinances in conflict
12 herewith; and providing for an effective date.
13

14 Mr. Reischmann read the title of Ordinance No. 590 into the record. He noted that this was a quasi-
15 judicial matter and asked if there were any ex-parte communication to disclose. He noted for the record
16 there were none.
17

18 **Council Member Allebach moved to approve Ordinance No. 590, seconded by**
19 **Vice Mayor Crippen.**
20

21 Ms. Mendez noted that the property was annexed into the City in November 2017. She noted that
22 Ordinance No. 590 is to assign a City future land use designation. Ms. Mendez stated that staff
23 recommends Council approve Ordinance No. 590 at first reading.
24

25 **Motion passed by a 7/0 roll call vote of the City Council.**
26

27 D. **Ordinance No. 591** An ordinance of the City Council of the City of Orange City,
28 Florida, amending the official zoning map for property located at 2873 Enterprise Road,
29 including adjacent right-of-way, consisting of approximately 1.78 acres, from Volusia
30 County General Commercial (B-4) to Orange City General Commercial (CG-2);
31 repealing all ordinances or parts of ordinances in conflict herewith; and providing for an
32 effective date.
33

34 Mr. Reischmann read the title of Ordinance No. 591 into the record. He noted this was a quasi-judicial
35 matter and asked if there were any ex-parte communication to disclose. He noted for the record there
36 were none.
37

38 **Council Member Allebach moved to approve Ordinance No. 591, seconded by**
39 **Vice Mayor Crippen.**
40

41 Ms. Mendez reported that Ordinance No. 591 is a companion rezoning moving from a county commercial
42 classification to a city commercial classification. She noted the difference of each. Ms. Mendez stated
43 that staff recommends Council approve Ordinance No. 591 at first reading.
44

45 **Motion passed by a 7/0 roll call vote of the City Council.**
46

47 E. **Ordinance No. 599** An ordinance of the City Council of the City of Orange City,
48 Florida, amending chapter 2 of the Code of Ordinances to add a new section 2.05

1 requiring electronic filing of campaign treasurer’s reports with the Volusia County
 2 Supervisor of Elections office’s electronic filing system providing for conflicting
 3 provisions, severability and applicability repealing all ordinances or parts of ordinances
 4 in conflict herewith and providing for an effective date.

5
 6 Mr. Reischmann read the title of Ordinance No. 599 into the record.

7
 8 **Council Member Mahoney moved to approve Ordinance No. 599, seconded by**
 9 **Vice Mayor Crippen.**

10
 11 Ms. Thomas reported that Ordinance No. 599 adds a section to the Code of Ordinances stating the
 12 requirements for electronic filing of campaign treasurer’s reports. She noted the benefits of moving
 13 towards electronic election campaign report filing.

14
 15 **Motion passed by a 7/0 roll call vote of the City Council.**

16
 17 **6. PUBLIC HEARINGS/ SECOND READING**

18
 19 None at this time

20
 21 **7. RESOLUTIONS:**

22
 23 A. **Resolution No. 897-18** A resolution of the City Council of the City of Orange City,
 24 Florida, approving the dog park rules for Waggin’ Trail Dog Park; repealing all
 25 resolutions or parts of resolutions in conflict herewith; and providing for an effective
 26 date.

27
 28 Mr. Reischmann read the title of Resolution No. 897-18 into the record.

29
 30 **Vice Mayor Crippen moved to approve Resolution No. 897-18, seconded by**
 31 **Council Member O’Connor.**

32
 33 Ashely Gay, Parks and Recreation Superintendent, noted that Ordinance 598 was approved back in
 34 January and allows for specialized park rules. She noted that rule number 4 limits the age of children
 35 entering the dog park. Ms. Gay noted that other municipalities do not have age restrictions for children
 36 inside dog parks.

37
 38 **Motion passed by a 7/0 roll call vote of the City Council.**

39
 40 **8. DISCUSSION AND ACTION:**

41
 42 A. Veterans Memorial Park Hurricane Irma Damaged FEMA Mitigation Approach

43
 44 Ms. Gay reported that Hurricane Irma caused damage at Veterans Memorial Park to a wooden pavilion
 45 and the floor of the splash pad. She noted extra funds would be required to rebuild a sturdier 2 tiered metal
 46 pavilion instead of the previous wooden one. Ms. Gay stated that staff is requesting Council approve the
 47 extra funds necessary to upgrade to the metal pavilion.

48

1 Ms. Gay reported that the floor of the splash pad is in need of replacement. She provided Council with 2
2 samples of flooring and described the difference between both. She noted that the Health Department
3 requires a bare concrete floor however a variance could be applied for. Ms. Gay reported that Legoland
4 applied for a variance to install Life Floor, piece by piece, on the water pads. She felt confident the
5 variance would be approved.

6
7 Ms. Gay stated that staff requests Council approval to proceed with the following:

- 8 1. Replace the wood frame pavilion with a metal double tiered pavilion, which will reduce maintenance
9 costs and it is expected to have a longer life. The new metal option, in addition to its durability, will
10 match the Mill Lake pavilions. (The lowest quote for a metal structure is Korkat: \$27,239.91)
- 11 2. Replacement of the current splash pad surfacing to either option Life Floor Tiles (Soaker Splash Pads:
12 \$16,951.34) or concrete (B & G Custom Concrete \$10,292).

13
14 A discussion about the flooring material ensued.

15
16 It was the consensus of the Council to proceed with staff's recommendation.

17
18 **B. West Volusia Utilities Water Supply Grant Participation**

19
20 Migdalia Hernandez, Public Works Director, reported that DEP approved the grant for \$240,000. She
21 noted that the City will be responsible for \$2,000 of the full amount. Ms. Hernandez stated that staff
22 recommends Council approval to contribute \$2,000 of City funds from the Storm Water Enterprise Fund.

23
24 Mayor Blair commented that he is glad to be a part of this. He voiced his support for this grant
25 participation.

26
27 **Council Member Allebach moved to approve the contribution of \$2,000,**
28 **seconded by Council Member O'Connor and passed by a 7/0 roll call vote of the**
29 **City Council.**

- 30
31 **C. Authorize Staff to Submit a Request for Additional Information to Volusia Growth**
32 **Management Commission (VGMC) Regarding the County's Large Scale**
33 **Comprehensive Plan Text and Map Amendment for 442 Acres Known as the**
34 **Southwest Activity Center Development of Regional Impact (DRI) Located at 1-4**
35 **and SR 472.**

36
37 Ms. Mendez reported that the County is seeking to abandon the 2003 area wide DRI and to create two
38 new future land use designations to revise the internal DRI district boundaries and road alignments. The
39 application also seeks to maintain development standards and maximum yield, and retain the 16,160 net
40 external daily trips, which are exempt from concurrency requirements. She noted that out of the 472 acres,
41 300 are located within the City's designated planning area and utilities service boundary.

42
43 Ms. Mendez noted that staff supports the County's efforts to abandon the antiquated DRI. The City went
44 through a similar process in 2016 to annex 72 acres located in the DRI. However, the City did not keep
45 the vested phase 1 DRI trips.

46
47 Ms. Mendez stated that staff would like clarification of the following:

- 48 1. Status of land use designation and zoning upon annexation into the city.

- 1 2. Status of vested trips upon annexation into the city.
- 2 3. Does the city have 2,340 net external trips vested from the 72 acre annexation?
- 3 4. What is the impact of the internal road alignment to Veterans Memorial Parkway/Graves?
- 4 5. Are the vested trips included in all future TIA reports as background?
- 5 6. Should the amendment include recognition of the city's utility service area?
- 6

7 Staff is requesting Council authorization to draft a letter to VGMC requesting additional information with
8 regard to the consistency requirements of Volusia County Code of Ordinances. If authorization is granted
9 the request for additional information must be submitted prior to February 27, 2018.

10
11 **Council Member Allebach moved to authorize staff to send a request for**
12 **additional information to the VGMC, seconded by Vice Mayor Crippen and**
13 **passed by a 7/0 voice vote of the City Council.**

14 15 **9. REPORTS:**

16 17 **A. Mayor/City Council**

18
19 Mayor Blair reported that he attended the Volusia League of Cities Dinner, University High EMS Military
20 Expo and the Manatee Festival. He noted that the Mayors Fitness Challenge has begun. Mayor Blair
21 reported that he attended the Elected Official's Roundtable with Ms. Arrington and that a resolution for
22 the infrastructure tax proposal will be presented to Council. Mayor Blair reported that the Fire Cadets
23 Group 1890 won first place in the confined space rescue and 2nd place in the appliance relay and
24 communications contests. He encouraged everyone to join the Friends of Blue Spring State Park group
25 noting that the funds collected are donated to Blue Spring State Park.

26
27 Vice Mayor Crippen reported that he attended the Manatee Festival, League of Cities Dinner and the River
28 of Lakes Heritage corridor meeting in the council chambers. He complimented Ms. Hernandez on her
29 presentation during the meeting. Vice Mayor Crippen announced on Saturday February 24th there will be
30 a program about the first inhabitants of Volusia County at the Enterprise Heritage Center. Vice Mayor
31 Crippen noted that he spoke to the director at the Sun RV resort about the River of Lakes Corridor and the
32 director showed interest in becoming more involved in the City.

33
34 Council Member O'Connor reported that he attended Debbie Renner's Celebration of Life. He attended
35 the partners meeting for Team Volusia and noted that there are many other businesses researching
36 relocating to the City. He attended the West Volusia Chamber of Commerce and met with the director.
37 He announced that Council will receive an invitation to an open house next Tuesday. Council Member
38 O'Connor attended a ribbon cutting for the Moose Farmers Market. He stated that he also participated in
39 a motorcycle benefit ride for veterans to Orlando.

40
41 Council Member Allebach reported on a Volusia county bus stop improvement plan with the TPO. He
42 noted the Manatee Festival had a great turn out.

43 44 45 **B. City Manager**

46
47 Ms. Arrington reported that the strategic planning would be cancelled this year.

48

1 **C. City Clerk**

2
3 Ms. Thomas reminded Council to leave their iPads in order to receive updates.

4
5 **D. City Attorney**

6
7 Mr. Reischmann reported that there are Bills in Tallahassee that would affect local government
8 regulations. He encouraged everyone to support the Florida League of Cities advocacy efforts.

9
10 Mr. Reischmann stated that he was unable to attend Debbie Renner’s memorial service. He stated that it
11 was an honor to work with her.

12
13 **10. NEW BUSINESS:**

14
15 Council Member Allebach would like a discussion about more streetlights throughout the City. It was the
16 consensus of Council for staff to bring back a report on this matter.

17
18 **11. APPROVAL OF MINUTES** See Consent Agenda

19
20 **12. COUNCIL COMMENTS:**

21
22 Council Member Pupello thanked Council Member Mahoney for requesting to deliver the presentations
23 ahead of time. He appreciated how Council worked well together. He stated that the presentations were
24 done well. Council Member Pupello noted that he visited Dunedin, Fla and enjoyed his visit.

25
26 Council Member Robinson thanked everyone that sent her a birthday card. She noted that she attended
27 the Manatee Festival and sat in on Commissioner Polgar’s class and learned about the manatees. Council
28 Member Robinson noted that she attended the Mill Lake ribbon cutting and is very excited about the new
29 park.

30
31 Council Member Allebach stated that he found some wild life in his home. He is excited about the
32 progression that the City has had.

33
34 Vice Mayor Crippen noted that he found sand hill cranes in his side yard. He is excited about the water
35 projects in the City and is proud about the progress of Mill Lake and the City.

36
37 Council Member O’Connor stated that he was happy to see a representative for the African American
38 festival at the meeting. He stated he appreciates his meetings with Ms. Arrington.

39
40 Council Member Mahoney thanked staff for their work on the grass at Valentine Park.

41
42 Vice Mayor Crippen noted that the business Yummy Dogs and the African American Heritage Festival
43 was featured in the Deland Beacon.

44
45 Mayor Blair wished everyone a happy Valentine’s Day.

46
47 **13. ADJOURN:**

48

1 There being no further business to discuss, Mayor Blair adjourned the meeting at 09:25 p.m.
2

3 **RESPECTFULLY SUBMITTED:**

APPROVED ON:

4
5
6 _____
Melani Brown, Deputy City Clerk

Date

DRAFT