

Meeting Date: February 27, 2018



Agenda Item #: 7B

CITY COUNCIL AGENDA ITEM

Contact Information:

Contact Name: Ashley Gay *Ashley* **Dept. Director:** Migdalia Hernandez

Contact Number: (386)775-5454

City Manager: Dale Arrington

Dale Arrington

Type of Item:

<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Ordinance First Reading	<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Council Approval	<input type="checkbox"/>	Ordinance Second Reading	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Discussion & Action	<input type="checkbox"/>	Presentation	<input type="checkbox"/>	Workshop

SUBJECT: Resolution No. 895-18 Revise the fee schedule for park facility rentals.

BACKGROUND:

The last revision made to the user fees was in 2006 by Resolution No. 343-06. The current park rental fees require staff to set fees based on the number of participants who will attend. This type of fee structure prevents citizens from having the fees posted on the web site to assist in their decisions about rentals. Currently city staff have to assist in determining the associated costs of renting a pavilion. In conjunction with the proposed schedule, the total square footage of the pavilion was calculated with the occupant load to determine pavilion capacities. A review of current park rental fees of local municipalities was also taken into consideration in the decision making process of setting the proposed facility rental fees. The fee structure changes the facility rental fee to a flat rate fee eliminating the need for staff assistance in determining which facility to rent. The revised fee schedule is listed below.

Park	Pavilion Capacity	Hours	Daytime Rental Fee (Weekdays Only)	Night and Weekend Rental Fee	Security Deposit
Veterans Memorial (2)	25	4 Hour block	\$35.00	\$50.00	\$50.00
Mill Lake (6)	25	4 Hour block	\$35.00	\$50.00	\$50.00
Valentine (3)	60	4 Hour block	\$60.00	\$75.00	\$50.00
Coleman (1)	50	4 Hour block	\$35.00	\$50.00	\$50.00

In general, this proposed fee schedule provides a modest increase of \$5.00 per rental block, which has been increased from 3 hours to 4 hours to accommodate the past practice of allowing ½ hour before and after for set up and clean up.

A new fee structure was developed for field rentals at Valentine Park. Currently we do not have a fee structure so we are unable to charge for usage of the athletic fields when requests are made. The new proposed fee structure will enable the City to charge a flat fee for evening usage with or without lights, whole day usage for special events or camps, and weekend game requests. The new fee schedule is included in attachment 1. This proposed fee schedule is not intended to alter existing contracts with either the Titans or the Little League, but to provide a means of allowing other groups to use the fields when not in use by these contracted groups.

COUNCIL DISTRICT:

City Wide

RECOMMENDATIONS:

Staff recommends approval of Resolution No. 895-18 establishing new parks reservation user fees.

ATTACHMENTS:

Attachment 1 Park Reservation Fee Schedule

Resolution No. 895-18

FINANCIAL IMPACT:

None at this time. The new schedule will reduce staff involvement in explaining which structure should be used for rentals. Eventually rental fees may increase as new facilities are added.

Ability to cover city staff in-kind services in support of facility reservations.

STRATEGIC PLAN:

Provide high quality public services and facilities.

RESOLUTION NO 895-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE CITY, FLORIDA, AMENDING THE FEES FOR THE USE OF CITY OWNED PARKS AND RECREATION FACILITIES; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Ordinance No. 88-11-03, adopted by the City Council on November 22, 1988 provides for the establishment, by resolution, of user fees for City of Orange City parks and recreational facilities; and

WHEREAS, Resolution No. 343-06 established said user fees; and

WHEREAS, it has become necessary for the City to set flat rate user fees for park rentals to help defray the expenses associated with the security and maintenance of Orange City recreational facilities.

WHEREAS, Orange City provides for the establishment of a fee structure for athletic field rentals at Valentine Park to offset costs associated with maintaining the recreational facility.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE CITY, FLORIDA:

SECTION 1. As provided for in Chapter 10.5, Parks and Recreation, Section 10.5-22. User fees, of the Orange City Code of Ordinances, fees for the use of City facilities are hereby amended in accordance with the schedule set forth in **Attachment 1**, attached hereto and by this reference incorporated herein as if fully set forth.

SECTION 2. That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

SECTION 3. That this resolution shall take effect immediately upon its adoption by the City Council of the City of Orange City, Florida.

ROLL CALL VOTE AS FOLLOWS (Resolution No. 895-18):

_____	Jim Mahoney	Anthony Pupello	_____
_____	Bill O'Connor	Evelyn Robinson	_____
_____	Jeff Allebach	O. William Crippen, Vice Mayor	_____
_____	Gary A. Blair, Mayor		

ATTEST:

AUTHENTICATED:

Gloria J. Thomas, CMC, City Clerk

Gary A. Blair, Mayor

Approved as to form and legal sufficiency:

William E. Reischmann, Jr., City Attorney

ORANGE CTIY PARKS RESERVATION FEE SCHEDULE

All fees listed below are subject to applicable Florida sales tax

STANDARD FEES: PARK PAVILIONS

Park	Pavilion Capacity	Hours	Daytime Rental Fee (Weekdays Only)	Night and Weekend Rental Fee	Security Deposit
Veterans Memorial (2)	25	4 Hour block	\$35.00	\$50.00	\$50.00
Mill Lake (6)	25	4 Hour block	\$35.00	\$50.00	\$50.00
Valentine (3)	60	4 Hour block	\$60.00	\$75.00	\$50.00
Coleman (1)	50	4 Hour block	\$35.00	\$50.00	\$50.00

Additional Fees	Description
\$20.00	Inflatable Water/Electrical Use Fee (\$40.00 for all day request)

STANDARD FEES: FACILITIES & GAZEBOS

Facility	Daytime Rental (Weekdays Only)	Night and Weekend Rental Fee	Security Deposit
Valentine Park Board Room	\$20.00 per hour	\$35.00 per hour	\$100.00
Wava's Hall / Senior Center	\$40.00 per hour	\$60.00 per hour	\$200.00
Dickinson Park Gazebo	\$100.00 for 1 st hour and \$50.00 each additional hour	Same rate applies as the daytime rental rate	\$250.00
Oak Park	\$40.00 per hour \$20.00 each additional hour	\$60.00 per hour \$20.00 each additional hour	\$100.00

STANDARD FEES: ATHLETIC FIELDS (By approval from the Parks Superintendent)

Field	Weekdays 530PM-830PM No Lights	Weekdays 530PM-830PM With Lights	Weekend Saturday/ Sunday 8AM-5PM	Weekday Camp 8AM-5PM	Security Deposit
T- ball	\$10.00	\$20.00	\$100.00	\$150.00	\$100.00
Major Minor	\$10.00	\$20.00	\$100.00	\$150.00	\$100.00
Softball	\$10.00	\$20.00	\$100.00	\$150.00	\$100.00
Senior	\$10.00	\$20.00	\$100.00	\$150.00	\$100.00
Senez Football Field	\$20.00	\$30.00	\$100.00	\$150.00	\$100.00
Tennis Courts (2)	\$10.00	\$20.00	\$50.00	\$150.00	\$50.00
Auxiliary Field	\$20.00	\$30.00	\$100.00	\$150.00	\$100.00