

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,
2 held on Tuesday, February 27, 2018 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange
3 City.

4
5 **CALL TO ORDER**

6
7 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.
8

9 **ROLL CALL**

10
11 **PRESENT:** Mayor Gary A. Blair; Vice Mayor O. William (Bill) Crippen; Council Members: Bill
12 O'Connor, Jeff Allebach, Anthony J. Pupello, Evelyn Robinson, Jim Mahoney; City Attorney William
13 Reischmann; City Manager Dale Arrington; City Clerk Gloria Thomas.

14
15 **INVOCATION/PLEDGE OF ALLEGIANCE**

16
17 The Invocation was given by Cindy Tocci-The Journey-First Baptist Church of Orange City
18

19 **1. ABSENCES:**

20
21 **2. PRESENTATIONS/PROCLAMATIONS:**

22
23 A. Department Presentation – Development Service

24
25 Becky Mendez, Development Services Director, provided a detailed PowerPoint presentation (a copy of
26 which is attached and becomes a permanent part of these minutes) that gave an overview of the department
27 and introduced staff. She reported on the revenue and budget expenses. She noted that the Development
28 Services Department is comprised of the Planning and Building Divisions. Ms. Mendez noted the Planning
29 Commission, Technical Review, and Historic Preservation Board are the 3 boards comprised from the
30 department. She reported on the FY 2016/17 statistics and accomplishments as well as goals for 2017/18.
31

32 B. Department Presentation – Public Works

33
34 Migdalia Hernandez, Public Work Director, referred to a PowerPoint presentation (a copy of which is
35 attached and becomes a permanent part of these minutes) that discussed the goals and budget of the Public
36 Works Department. Ms. Hernandez reported on resources, challenges and the needs of the department.
37 Ms. Hernandez provided a Public Works organizational chart, and a financial and utility plan that included
38 the funding and accomplishments of the department. She stated that the Utility Enterprise challenges
39 include the need for more funding, a construction schedule for the CUP Groundwater Allocation
40 Reduction, a work order/asset management software and more staffing.
41

42 A question and answer forum ensued between Ms. Hernandez, Ms. Arrington and Council.
43

44 Council Member Mahoney asked when a rate study will be presented. Ms. Hernandez is hopeful to deliver
45 the study in April. Ms. Arrington advised that a scope is required prior to implementation of a rate study.
46

47 C. Department Presentation – Fire
48

1 Fire Chief Ronnie Long referred to a PowerPoint presentation (a copy of which is attached and becomes
2 a permanent part of these minutes) that described the duties and responsibilities of the Fire Department.
3 He noted that this included the fire services to the City of DeBary as well. Chief Long reported on the
4 organizational chart of the Fire Department. He noted the response responsibilities, performance
5 measures, statistical data, community outreach, and the 2017/2018 annual budget, accomplishments, and
6 challenges of the Fire Dept.

7
8 Chief Long discussed a joint training initiative with DeLand and Deltona. He noted that the Orange City
9 Fire Department was one of the first to receive recognition for its safety compliance program.

10
11 A question and answer forum ensued between Chief Long and Council.

12
13 **3. CITIZEN COMMENTS:**

14
15 Francine Lucas, PO Box 7469, addressed Council regarding an endorsement request for her new local
16 business. Ms. Arrington responded that the City does not endorse any specific businesses. Ms. Arrington
17 referred Ms. Lucas to Ms. Mendez for assistance with starting up her business.

18
19 Casi Sprague, representative for Collins Dream Park, announced the last birthday bash fund raiser event
20 will be held on April 14th at Coleman Park She noted this would have been Collin's 18th birthday. Ms.
21 Sprague stated that she received a 97% ranking from the ECHO grant program and was awarded 100% of
22 the funds.

23
24 Shay Bray and Shelly Rice, representatives for Orange City Little League, reported about a conversation
25 with the City Manager discussing the League's lease and goals for the program. Ms. Bray reported that
26 the participation interest has increased throughout the City. Ms. Rice noted that there are a number of
27 specific grant programs to apply for to help fund the program. Ms. Bray announced opening day of the
28 Orange City Little League will be held on Saturday, March 10th 10:00 a.m. to 2:00 p.m.

29
30 **4. CONSENT AGENDA:**

- 31
32 A. Consideration of Sponsorship Request: Colin's Dream Park
33 B. Orange City Little League Agreement – Valentine Park Use
34 C. Approve February 13, 2017 Regular Meeting Minutes

35
36 **Vice Mayor Crippen moved to approve the Consent Agenda, seconded by**
37 **Council Member Allebach, and passed by a 7/0 roll call vote of the City Council.**

38
39 **5. ORDINANCES – FIRST READING:** None at this time

40
41 **6. PUBLIC HEARINGS/ SECOND READING**

- 42
43 A. **Ordinance No. 599** An ordinance of the City Council of the City of Orange City,
44 Florida, amending chapter 2 of the Code of Ordinances to add a new section 2.05
45 requiring electronic filing of campaign treasurer's reports with the Volusia County
46 Supervisor of Elections office's electronic filing system providing for conflicting
47 provisions, severability and applicability repealing all ordinances or parts of
48 ordinances in conflict herewith and providing for an effective date.

1 Mr. Reischmann read the title of Ordinance No. 599 into the record.

2
3 **Council Member Mahoney moved to approve Ordinance No. 599, seconded by Vice**
4 **Mayor Crippen.**

5
6 Ms. Thomas advised that there have been no changes to Ordinance No. 599 since first reading. She stated
7 that staff recommends Council approval on second and final reading.

8
9 **Motion passed by a 7/0 roll call vote of the City Council.**

10
11 **7. RESOLUTIONS:**

12
13 A. **Resolution No. 891-18** A resolution of the City Council of the City of Orange City,
14 Florida, adopting a revised fee schedule for special event permits; repealing all
15 resolutions or parts of resolutions in conflict herewith; and providing for an effective
16 date.

17
18 Mr. Reischmann read the title of Resolution No. 891-18 into the record.

19
20 **Vice Mayor Crippen moved to approve Resolution No. 891-18, seconded by**
21 **Council Member O'Connor.**

22
23 Ms. Mendez reported that currently the City does not have a fee schedule for special event permit
24 applications. The cost is \$20 per event application, regardless of staff in-kind services for inspections,
25 road closures, and cleanup. Ms. Mendez stated that staff recommends that a special event permit fee is
26 added to the Development Services fee schedule, increase the application fee from \$20 to \$50, and allow
27 for staff resource fees to be added to each application, as may be necessary. Ms. Mendez noted that staff
28 resource fees will be determined on a case-by-case basis by each department based on the number and
29 type of city employee man-hours needed to support the event.

30
31 Ms. Mendez stated that staff is requesting Council approve Resolution No. 891-18.

32
33 Council Member Mahoney asked for clarification about the process for collection of the fees. Ms. Mendez
34 responded with a step by step process.

35
36 Council Member O'Connor asked why \$50.00 was considered. Ms. Mendez replied that staff researched
37 what other cities where charging for special event permit fees and \$50.00 was on the lower spectrum.

38
39 Council Member Pupello asked if \$50.00 was enough to cover staff time. Ms. Mendez responded, "no".

40
41 A question and answer forum ensued between Council, Ms. Mendez and Ms. Arrington.

42
43 **Motion passed by a 7/0 roll call vote of the City Council.**

44
45 B. **Resolution No. 895-18** A resolution of the City Council of the City of Orange City,
46 Florida, amending the fees for the use of City owned parks and recreation facilities;
47 repealing all resolutions or parts of resolutions in conflict herewith; and providing for
48 an effective date.

1 Mr. Reischmann read the title of Resolution No. 895-18 into the record.

2
3 Ashley Gay, Parks and Recreation Superintendent, provided a PowerPoint presentation (a copy of which
4 is attached and becomes a permanent part of these minutes) that discussed a new proposed park fee
5 schedule. Ms. Gay introduced the current park fees and the proposal for the revised park fees. She noted
6 that other municipality's park rental fees were considered for the proposed amounts.

7
8 Ms. Gay reported that currently the City does not have fee structures for field rentals at Valentine Park.
9 She proposed a new fee structure in the event that the City decided to rent out the fields. Ms. Gay noted
10 that during the summer months a camp rate fee could be implemented as well.

11
12 A question and answer forum ensued between Ms. Gay, Council and Ms. Arrington. A representative for
13 the Little League asked if Resolution No. 895-18 applied to the League. Ms. Arrington replied "no".

14
15 **Council Member Mahoney moved to approve Resolution No. 895-18, seconded by**
16 **Vice Mayor Crippen and passed by a 7/0 roll call vote of the City Council.**

17
18 C. **Resolution No. 898-18** A resolution of the City Council of the City of Orange City,
19 Florida, Acknowledging and approving a replat of Lot 2 of the Plaza Management,
20 LLC now known as Upshot of Orange City; sub-dividing the 1.45-acre property
21 location at 1360 Saxon Boulevard into two lot; providing for conditions of approval;
22 providing for conflict; and providing for an effective date.

23
24 Mr. Reischmann read the title of Resolution No. 898-18 into the record.

25
26 **Council Member Mahoney moved to approve Resolution No. 898-18, seconded by**
27 **Council Member O'Connor.**

28
29 Ms. Mendez reported that Resolution No. 898-18 is a final plat and that staff recommends Council
30 approval with the following 2 conditions.

- 31 1. The Joinder and Consent of Mortgagee shall be recorded simultaneously with the plat.
32 2. The Declaration of Covenants, Conditions and Restriction shall be recorded simultaneously with the
33 plat.

34
35 Ms. Mendez noted that the Technical Review Committee approved the final plat on November 21st.

36
37 **Motion passed by a 7/0 roll call vote of the City Council.**

38
39 A. **Resolution No. 899-18** A resolution of the City Council of the City of Orange City,
40 Florida, requesting and supporting the County Council of Volusia County placing a ballot
41 question on the 2018 Election Ballot for a one-half cent infrastructure sales tax to be
42 levied for twenty years; repealing all resolutions or parts of resolutions in conflict
43 herewith; and providing for an effective date.

44
45 Mr. Reischmann read the title of Resolution No. 899-18 into the record.

46
47 **Council Member Mahoney moved to approve Resolution No. 899-18, seconded by**
48 **Vice Mayor Crippen.**

49

1 Ms. Arrington reported that Resolution No. 899-18 has been presented to all the cities within Volusia
2 County and all city managers have agreed on the exact wording to be used. This resolution will send a
3 unified message of support to the County Council letting them know the cities are in support of the one-
4 half cent infrastructure sales tax increase. Ms. Arrington reported that this increase will support much
5 needed infrastructure throughout the county.

6
7 Ms. Arrington stated that staff recommends Council approval of Resolution 899-18 requesting and
8 supporting the County Council to place the question on the 2018 general election ballot for a half-cent
9 infrastructure sales tax for 20 years.

10
11 Vice Mayor Crippen asked if Council would have control over how the money is spent.

12
13 Ms. Arrington replied "yes".

14
15 Mayor Blair asked for the percentage of the sales tax tourists that will pay. Ms. Arrington replied
16 "approximately 40%".

17
18 Council Member O'Connor stated that if Council supports this resolution, specific projects should be
19 designated in order to inform the residents of where the extra taxes are being utilized.

20
21 **Motion passed by a 7/0 roll call vote of the City Council.**

22
23 **8. DISCUSSION AND ACTION:**

24
25 A. Status of Well 3R Project and Approval of Change Orders

26
27 Raul Palenzuela, City Engineer, provided a PowerPoint presentation (a copy of which is attached and
28 becomes a permanent part of these minutes) that reported on the status for replacement Well Number 3.
29 Mr. Palenzuela reported the cost breakdown, the well drilling status, and the actions requested of the CRA
30 and City Council. Mr. Palenzuela stated that staff recommends that City Council approve both change
31 orders.

32
33 A question and answer forum ensued between Council and Mr. Palenzuela.

34
35 **Vice Mayor Crippen moved to approve the change orders for Well Number 3R,**
36 **seconded by Council Member O'Connor.**

37
38 Judy Johnson, resident, asked if the water from the well could be filtered. Mr. Palenzuela replied that it
39 could be filtered however, it is very costly and timely.

40
41 **Motion passed by a 7/0 roll call vote of the City Council.**

42
43 B. Approval of Clean Water State Revolving Fund (SRF) Construction Loan Agreement (SW64030)

44
45 Mr. Palenzuela noted that this was a follow up action taken in December 2017 for the Holly and Orange
46 Ave. projects. He noted that after Council approval the project will be advertised. Mr. Palenzuela reported
47 that 3 separate firms have already showed an interest in these projects and that a selection committee is
48 reviewing the applications. Mr. Palenzuela stated that staff requests Council approval for the SRF loan
49 agreement.

1 **Council Member O'Connor moved to authorize the City Manager to sign the Clean**
2 **Water State Revolving Fund Construction Loan Agreement, seconded by Vice**
3 **Mayor Crippen and passed by a 7/0 roll call vote of the City Council.**
4

5 **9. REPORTS:**
6

7 A. Mayor/City Council
8

9 Mayor Blair thanked Vice Mayor Crippen for attending the African American Festival on his behalf. He
10 noted that he was on the bike trail for the Mayors challenge and later led the Unity Walk around Mill
11 Lake. Mayor Blair reported that he has been leading the Monday night Mayors challenge walk around
12 Mill Lake.
13

14 B. City Manager
15

16 Ms. Arrington reported that the annexation agreement was pulled from tonight's agenda due to the County
17 requiring the City to take over sidewalk maintenance on the 8 County thoroughfare roads included in the
18 agreement. Ms. Arrington noted that she called the County to schedule a meeting for discussion before
19 assenting to an agreement.
20

21 Mr. Reischmann clarified the definition of the enclave annexation agreement.
22

23 Ms. Arrington reported that the City agreed to be the water utility provider for, water, sewer and reclaimed
24 services to the Parc Hill subdivision, however, the utility service area does not cover 100% of the land.
25 The County covers a portion of the land and would like to remain the retail provider for their section until
26 the City is able to renegotiate some of the boundary areas. Staff met with the County over this issue and
27 has agreed that 1) The City would renegotiate the utility service boundary area; 2) The City would set
28 benchmarks for the City to take over the County areas in the City's utility service area boundary. She
29 noted that this agreement would allow the City to sell wholesale water to Volusia County in order to retail
30 it to their customers in the Parc Hill area.
31

32 Ms. Arrington reported on the boil water notices within the City. She noted that the procedures for
33 notifying customers are being refined to improve communication with the public.
34

35 Council Member O'Connor asked about the reason for the boil water notice. Mr. Palenzuela responded a
36 faulty controller.
37

38 Ms. Arrington reported that the City received a response from the County regarding trips, the DRI and the
39 comprehensive plan. She noted that the City submitted a response for the public hearing.
40

41 Ms. Arrington reported that currently there are 2 Sandhill crane chicks at Mill Lake Park.
42

43 C. City Clerk
44

45 No report at this time.
46

47 D. City Attorney
48

49 No report at this time

1 **10. NEW BUSINESS:**

2
3 None at this time.

4
5 **11. APPROVAL OF MINUTES** See Consent Agenda

6
7 **12. COUNCIL COMMENTS:**

8
9 Council Member Pupello thanked everyone who attended the meeting. He stated that he is very proud of
10 this Council and he is humbled and honored to serve.

11
12 Council Member Robinson stated that she was excited about the African/American Heritage Festival at
13 Mill Lake Park. She noted there was a great turnout.

14
15 Council Member Allebach complimented the African/American Heritage Festival. He stated there was a
16 great turn out. He complimented the EMT response at a motorcycle crash that he witnessed.

17
18 Vice Mayor Crippen stated that he was impressed with the transparency in the presentations tonight.

19
20 Council Member O'Connor reported that March 10th is the Deland Bike Rally and there will be
21 approximately 40,000 motorcycles visiting the City. He complimented staff on their efforts.

22
23 Council Member Mahoney thanked everyone who attended and stayed for the remainder of the meeting.

24
25 **13. ADJOURN:**

26
27 There being no further business to discuss, Mayor Blair adjourned the meeting at 09:50 p.m.

28
29 **RESPECTFULLY SUBMITTED:**

APPROVED ON:

30
31 _____
32 Melani Brown, Deputy City Clerk

Date

33