

Meeting Date: August 28, 2018



Agenda Item #: 8C

CITY COUNCIL AGENDA ITEM

Contact Information:

Contact Name: Ashley Gay *Ashley G* **Dept. Director:** Migdalia Hernandez

Contact Number: 775-5454 **City Manager:** Dale Arrington *D. Arrington*

Type of Item:

<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Ordinance First Reading	<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Council Approval	<input type="checkbox"/>	Ordinance Second Reading	<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Discussion & Action	<input type="checkbox"/>	Presentation	<input type="checkbox"/>	Workshop

SUBJECT: Steering Committee - Colin's Dream at Coleman Park

BACKGROUND:

In November 2017, the City Council approved application to Volusia County Environmental, Cultural, Historical and Outdoor Recreation (ECHO) program for a \$100,000 Grant to construct Colin's Dream skate park at Coleman Park, which was approved by Volusia County Council on April 17th, 2018. Council elected to contribute approximately \$30,000 and Cassandra Sprague raised approximately \$80,000.

Construction is projected to begin in January 2019. Staff proposes to convene a Steering Committee consisting of: the Parks & Recreation Manager, Purchasing Manager, City Engineer and Ms. Cassie Sprague on or about the 6th and the 20th of September to review the kinds of Skate Park Amenities that are desired, their probable costs, how the project will be executed according to the City's Procurement Policy and the available budget in order to manage expectations. The information received from the Steering Committee will be useful in preparing the Request for Proposals (RFP) for turnkey services to design and build the skate park which is a very specialized type of construction.

The outline for the process is:

1. Concept/Project Design

- Schedule and budget (Steering Committee and City Council)
- Develop the scope for the desired product (Steering Committee)

2. Design/Builder Hired

- Advertise bid opportunity (City)
- Contract awarded (City Council)
- Bonding, Insurance

3. Final Design

- Final design approval (Steering Committee and City Council)
- Construction documents (City/designer)
- Permits (City and/or designer/builder)

4. Construction

- On-site work begins (designer/builder)

COUNCIL DISTRICT:

City Wide

RECOMMENDATIONS:

Staff recommend that Council approve this process for the Skate Park project.

ATTACHMENTS:

None

FINANCIAL IMPACT:

Staff time

STRATEGIC PLAN:

This action promotes the following goals and priority areas: Build and maintain efficient infrastructure; Strengthen Quality of Life; Develop Community Identity.