

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,  
2 held on Tuesday, February 26, 2019 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange  
3 City.

4  
5 **CALL TO ORDER**

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7 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.  
8

9 **ROLL CALL**

10  
11 **PRESENT:** Mayor Gary A. Blair; Vice Mayor Bill O'Connor; Council Members: O. William (Bill)  
12 Crippen, Jeff Allebach, Jim Mahoney, Kellianne Marks, Martin E. Harper; City Attorney William  
13 Reischmann; City Manager Dale Arrington; City Clerk Gloria Thomas.  
14

15 **INVOCATION/PLEDGE OF ALLEGIANCE**

16  
17 The Invocation was given by Rabbi Paul Faulk-Ariel Ministries, followed by the Pledge of Allegiance.  
18

19 **1. ABSENCES:** None at this time  
20

21 **2. PRESENTATIONS/PROCLAMATIONS:**

22  
23 A. Presentation: Colin's Dream at Coleman Park  
24

25 Raul Palenzuela, City Engineer delivered a PowerPoint presentation (a copy of which is attached and  
26 becomes a permanent part of these minutes) that described the final construction plans for Colin's Dream  
27 at Coleman Park. Mr. Palenzuela provided background dates, a layout drawing and the features of the  
28 park. Mr. Palenzuela announced the groundbreaking ceremony will be held on March 6 at 4:00 p.m. at  
29 Coleman Park. He stated that final completion is planned for July 27, 2019.  
30

31 Cassie Sprague, Representative for Colin's Dream Park, expressed her excitement and thanked Council.  
32 Ms. Sprague stated that her son Colin passed away in 2013. Colin's passing inspired Ms. Sprague to  
33 proceed with the process of building a skate park in the City. The first fund raiser was a garage sale that  
34 raised \$8,000. Every following year Ms. Sprague led fundraisers on Colin's birthday until all the funds  
35 were needed to begin the process.  
36

37 Ms. Sprague received a standing ovation for her efforts.  
38

39 B. Department Presentation: City Clerk  
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41 Gloria Thomas, City Clerk, provided a Power Point presentation (a copy of which is attached and becomes  
42 a permanent part of these minutes) that described the details of the day to day responsibilities and  
43 operations of the City Clerk's Office. Ms. Thomas reported on the budget for the City Council and City  
44 Clerk's office. She concluded with the Clerk's office goals for 2019.  
45

C. Department Presentation: Administration

Dale Arrington, City Manager, provided a PowerPoint presentation (a copy of which is attached and becomes a permanent part of these minutes) that described the responsibilities and day to day functions and operations in the City Administration office.

Ms. Arrington described the operational flow and parts of city government that the Administration office directly oversees. She stated that the general government budget has no employee association. Ms. Arrington provided the amended operating, capital and general government budgets for FY 2018/19.

Ms. Arrington described the operations and responsibilities for the Public Information, Information Technology, and Human Resources/Risk Management departments.

Ms. Arrington reported that the challenges of the Administration office were insurance costs, and conversion to paperless personnel files and processes. Ms. Arrington stated that a Human Resources Assistant and Assistant City Manager are two positions needed in the Administration office.

D. Department Presentation Finance

Christine Davis, Finance Director, delivered a PowerPoint presentation (a copy of which is attached and becomes a permanent part of these minutes) that discussed the key components, primary functions, operations, and projects of the Finance Department. She stated that currently, the biggest challenge is staffing the new full time position.

A question and answer forum ensued between Ms. Davis and Council discussing the new financial software and biannual actuarial report.

**3. CITIZEN COMMENTS:**

Sharon Stafford, came forward and thanked Council for their support with the Everybody is Somebody African-American Festival. She stated that it was a successful event.

**4. CONSENT AGENDA:**

- A. Authorize Construction, Engineering and Inspection Services for Holly Avenue Streetscape, Utility and Drainage Improvements, Work Order No. 100-19
- B. Approve February 12, 2019 Regular Meeting Minutes

**Council Member Crippen moved to approve the Consent Agenda, seconded by Vice Mayor O'Connor the motion passed by a 7/0 roll call vote of the City Council.**

**5. ORDINANCES – FIRST READING:** None at this time

**6. PUBLIC HEARINGS/ORDINANCES-SECOND READING:**

1           A. **Ordinance No. 611** An ordinance of the City Council of the City of Orange City,  
 2           Florida, amending the Land Development Code, Section 10.5- Landscaping and  
 3           Chapter 11- Tree Protection; repealing all ordinances or parts of ordinances in conflict  
 4           herewith; and providing for an effective date.

5  
 6 William Reischmann, City Attorney, read the title of Ordinance No. 611 into the record.

7  
 8 Ms. Mendez advised that this is second reading for Ordinance No. 611. Ms. Mendez noted that there have  
 9 been no changes since first reading. She stated that staff recommend Council approve Ordinance No. 611  
 10 at second and final reading.

11  
 12 Mayor Blair opened the public hearing by asking if anyone wished to speak for or against Ordinance No.  
 13 611, no one came forward, the Mayor closed the public hearing.

14  
 15                   **Vice Mayor O’Connor moved to approve Ordinance No. 611 at second and final**  
 16                   **reading, seconded by Council Member Harper the motion passed by a 7/0 roll**  
 17                   **call vote of the City Council.**

18  
 19           B. **Ordinance No. 613** An ordinance of the City Council of the City of Orange City,  
 20           Florida, annexing 6.87 acres of certain real property into the corporate limits of the  
 21           City of Orange City, including the centerline of all surrounding rights-of-way; located  
 22           at 1055 and 1105 East Graves Avenue (Parcel Numbers 8002-00-00-0711 and 2008-  
 23           00-00-0701); redefining the boundaries of the City of Orange City; providing for  
 24           assignment of a City Council District; repealing all ordinances or parts of ordinances  
 25           in conflict herewith; and providing for an effective date.

26  
 27 William Reischmann, City Attorney, read the title of Ordinance No. 613 into the record.

28  
 29 Ms. Mendez advised that this is second reading for Ordinance No. 613. Ms. Mendez noted that there have  
 30 been no changes since first reading. She stated that staff recommend Council approve Ordinance No. 613  
 31 at second and final reading.

32  
 33 Mayor Blair opened the public hearing by asking if anyone wished to speak for or against Ordinance No.  
 34 613, no one came forward, the Mayor closed the public hearing.

35  
 36                   **Vice Mayor O’Connor moved to approve Ordinance No. 613 at second and final**  
 37                   **reading, seconded by Council Member Crippen the motion passed by a 7/0 roll**  
 38                   **call vote of the City Council.**

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 40 **7. RESOLUTIONS:** None at this time

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 42 **8. DISCUSSION AND ACTION:** None at this time

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 44 **9. REPORTS:**

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1           A.     City Manager

2

3 Ms. Arrington reported that the Florida Department of Defense offered a used generator to the Police  
4 Department for \$1,500. She requested the funds from the Forfeiture fund.

5

6                   **Council Member Crippen moved to allow the City Manager to expend \$1,500**  
7                   **from the Forfeiture Fund towards the purchase of the surplus generator,**  
8                   **seconded by Council Member Harper the motion passed by a unanimous voice**  
9                   **vote of the City Council.**

10

11           B.     City Clerk

12

13 No further report.

14

15           C.     City Attorney

16

17 No further report.

18

19 **10.    NEW BUSINESS:**

20

21 Council Member Crippen requested for an update regarding the naming of the playground at Coleman  
22 Park.

23

24 Ms. Arrington replied that Ms. Robinson’s family decided that the playground should be named the  
25 “Evelyn Durant Robinson Playground.” She advised Council that the resolution will be on the next  
26 agenda.

27

28 **11.    APPROVAL OF MINUTES:** See Consent Agenda

29

30 **12.    COUNCIL & MAYOR’S COMMENTS AND REPORTS**

31

32 Council Member Marks reported that she attended the Remembering Orange City event hosted by the  
33 Historic Preservation Board, The West Volusia Regional Chamber Transportation Summit and the ribbon  
34 cutting for the Port Orange Police Station. She thanked staff for their hard work.

35

36 Council Member Harper reported that he too attended Remembering Orange City Day. He noted that he  
37 attended the West Volusia Regional Chamber Transportation Summit and the African-American Festival.  
38 He announced that he will be speaking with the residents of Land O’Lakes on March 5, 2019 about the  
39 half cent sales tax initiative.

40

41 Ms. Arrington advised that staff is preparing educational materials about the half cent sales tax. She noted  
42 that local governments are prohibited from influencing voters to vote a certain way. The educational  
43 information will be distributed in order to inform Council and the public about the half cent sales tax  
44 referendum.

45

1 Council Member Allebach stated that he was ill and was unable to attend many functions. He reported  
2 that a TPO meeting is being held tomorrow. Council Member Allebach complimented a staff member for  
3 their dedication to deliver successful Movie in the Park events. He thanked staff for the reports on the  
4 budget.

5  
6 Council Member Crippen thanked Ms. Arrington for following up with the naming of the playground at  
7 Coleman Park. He reported that he attended the Remembering Orange City Day. He noted that efforts to  
8 obtain an Orange City Cemetery walk have been unsuccessful.

9  
10 Council Member O'Connor complimented the article in the Beacon about the Youth Council. He  
11 complimented staff on the presentations. He stated that many people were filming Mill Lake during the  
12 African-American festival. He thanked everyone who attended the meeting.

13  
14 Council Member Mahoney voiced his appreciation for the Orange City Police Department and the officers  
15 that serve the public.

16  
17 Mayor Blair thanked staff for the presentations. He stated that the African-American festival was a  
18 success. The Mayor reported that the Youth Council Steering Committee met yesterday and that staff at  
19 the high school are very excited about the project. Mayor Blair reported that he led the Mill Lake Mayor's  
20 Walk on Monday, attended the West Volusia Chamber Regional Transportation Summit and the  
21 Remembering Orange City event.

22  
23 Mayor Blair advised that he will entertain a motion to adjourn.

24  
25 **Council Member Crippen moved to adjourn the City Council meeting,**  
26 **seconded by Vice Mayor O'Connor the meeting was adjourned by a unanimous**  
27 **voice vote of the City Council.**

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29 **13. ADJOURN:**

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31 There being no further business, Mayor Blair adjourned the meeting at 7:56 p.m.

32  
33 **RESPECTFULLY SUBMITTED:**

**APPROVED ON:**

34  
35 \_\_\_\_\_  
36 Melani Beringer  
37 Deputy City Clerk

**03/12/2019**  
\_\_\_\_\_  
Date