

Meeting Date: February 12, 2019



Agenda Item #: 7C

CITY COUNCIL AGENDA ITEM

Contact Information:

Contact Name: Gloria Thomas *G. Thomas* **Dept. Director:**
Contact Number: 386 775-5403 **City Manager:** Dale Arrington

Type of Item:

<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Ordinance First Reading	<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Council Approval	<input type="checkbox"/>	Ordinance Second Reading	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Discussion & Action	<input type="checkbox"/>	Presentation	<input type="checkbox"/>	Workshop

SUBJECT: Historic Preservation Board Appointment

BACKGROUND:

In 2016, the City Council appointed Kerry Donaway to the Historic Preservation Board for a term expiring on July 24, 2019. Ms. Donaway resigned on January 17, 2019 and the seat must be filled for the remainder of the term. Staff posted a call for members on the City's website and social media to fill the vacant seat.

According to the Orange City Code of Ordinances, (Chapter 2, Division 3), appointees to the Historic Preservation Board should possess civic pride, integrity, experience, and an interest in the field of historic preservation. Whenever possible an appointee should possess expertise in history, real estate or real property appraisal, urban planning, engineering/building construction and architect.

The Code further states that board members must be unrelated and reside within the City limits, except that one of the five members may be a resident of the West Volusia County area who has an interest in Orange City and historic preservation.

Attached are three applications for Historic Preservation Board membership. All three applicants live in West Volusia County. Staff reviewed the applications and found all applicants eligible for membership.

COUNCIL DISTRICT:

City Wide

RECOMMENDATIONS:

City Council appoint a member to the Historic Preservation Board for a term to expire on July 24, 2019.

ATTACHMENTS:

Resolution No. 942.19
Three board applications

FINANCIAL IMPACT:

None

STRATEGIC PLAN:

RESOLUTION NO. 942-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE CITY, FLORIDA, APPOINTING ONE MEMBER TO THE ORANGE CITY HISTORIC PRESERVATION BOARD, SEAT 5; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 0.3.01 of the Charter of the City of Orange City provides for the appointment of Board and Committees by the City Council; and

WHEREAS, Chapter 2, Division 3 of the Orange City Code of Ordinances provides for establishment of the Historic Preservation Board and a procedure for appointments thereto; and

WHEREAS, Seat 5 on the Historic Preservation Board is vacant due to the resignation of Kerry Donaway, whose term expires on July 24, 2019; and

WHEREAS, the City Council was presented with applications on file for the appointment to the board and they voted on their selection for appointment on February 12, 2019; and

WHEREAS, This resolution appoints one individual to fill the open seat on the Historic Preservation Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORANGE CITY, FLORIDA:

SECTION 1. The following individual is hereby appointed to the Historic Preservation Board of the City of Orange City to fulfill the unexpired term of Ms. Donaway as follows:

SEAT 5	BOARD MEMBER	EFFECTIVE DATE	EXPIRATION DATE

SECTION 2. That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

SECTION 3 The individual named above shall have all the powers, duties and responsibilities as set forth in the Ordinance and Resolutions of the City of Orange City, and the laws of the State of Florida.

SECTION 4. This resolution shall take effect immediately upon its adoption by the City Council of the City of Orange City, Florida.

ROLL CALL VOTE AS FOLLOWS (Resolution No. 942-19):

_____	Jim Mahoney	Kellianne Marks _____
_____	O. William Crippen	Martin E. Harper _____
_____	Jeff Allebach	Bill O'Connor, Vice Mayor _____
_____	Gary A. Blair, Mayor	

PASSED and ADOPTED this _____ day of _____, 2019.

ATTEST:

AUTHENTICATED:

Gloria J. Thomas, CMC, City Clerk

Gary A. Blair, Mayor

Approved as to form and legal sufficiency:

William E. Reischmann, Jr., City Attorney

- July -



BOARD/COMMITTEE APPLICATION

I am interested in becoming a member of:
 Planning Commission*
 Historic Preservation Board

*You must be an Orange City Resident to be a member of this board

CITY OF ORANGE CITY * 205 EAST GRAVES AVENUE * ORANGE CITY FL, 32763 * 386-775-5400

NAME: Maribeth Burke

ADDRESS: 955 W French Ave.

TELEPHONE:(H) 719-452-9176 (W) _____

EMAIL: MLBURKE13@gmail.com

ARE YOU AN ORANGE CITY RESIDENT? YES NO DATE: _____

ON THE LINES BELOW, PLEASE STATE YOUR REASON FOR WANTING TO SERVE ON A BOARD, YOUR QUALIFICATIONS, AND WHAT YOU CAN OFFER THE BOARD (Use additional paper if necessary):

see attached

PERSONAL REFERENCES:

	NAME	ADDRESS	TELEPHONE
1.	<u>Peter Heath</u>	<u>Lake Mary, FL</u>	<u>321-246-2908</u>
2.	<u>Melani Bringer</u>	<u>Orange City, FL</u>	<u>719-214-9962</u>
3.	<u>Debbi Kramer</u>	<u>Longwood, FL</u>	<u>407-595-7741</u>

Please Attach Resume

Return completed applications to the City Clerk's Office, 229 E. Graves Avenue, Orange City, FL 32763. All applications will be reviewed and considered by the City Council. If you have any questions concerning your application please call the City Clerk's Office at 386/775-5403.

11/19/2018

To Whom It May Concern,

I feel that I could be a valuable member of the Orange City Historical Society because my family has lived here since the 1970s and I have watched the city grow over that time. Now that I own my own home here, I want to contribute to maintaining and preserving the history of our city.

My career as a Personal Lines Insurance Agent has given me the opportunity to work with contractors and homeowners of historical homes helping them to evaluate and maintain their home's character and beauty.

I feel that my 40-plus years of personal history in Orange City, my work experience and keen interest in historical homes along with the pride of living here, makes me an excellent candidate to be a member of the Orange City Historical Society.

Thank you for your consideration,

Maribeth Burke

MARIBETH BURKE

955 W French Ave., Orange City FL 32763

Phone: 719-452-9176

Email: MLBurke13@gmail.com

SUMMARY

My goal is to become part of a team that shares my commitment to a high standard of integrity and excellence in client care. I am people oriented with a professional, courteous attitude. I have a proven record of producing quality work. With a constant desire to learn and improve, I bring a tenacity that would be valuable to your company.

EXPERIENCE

Seeman Holtz Property & Casualty – 08/2017 to present

Account Manager for Personal Lines insurance specializing in hard to place properties, historical properties and high net worth homes. Calculating replacement costs for new construction and reconstruction and renovation costs while working closely with contractors, inspectors, adjusters and underwriters in order to write and secure proper coverage for all risk types.

Lykes Insurance/Personal Risk Account Executive - 8/2016 to 8/2017

Account Manager for Personal Lines accounts including high net worth clients for independent agency focusing on unique risk characteristics and exposures, retention and rounding. Ordering and processing renewal and change requests, follow up on cancellations. Prepare annual review letters offering recommendations to clients based on analysis of insurance needs. Actively solicit additional lines of coverage through written and verbal communication while preserving book of business. Maintain a courteous and effective relationship with clients, carriers and business contacts.

State Farm/Personal Lines Account Manager - 9/2015 to 8/2016

Consult and advise on all types of Personal Lines insurance policies; processing endorsements, rounding and new business accounts. Maintain regular contact with clients concerning underwriting issues, billing and coverage updates. Closely monitor renewals while providing excellent follow-up support. Best known for my ability to develop and maintain close relationships with my clients. Achieved the highest close rate in my office for raw new auto policies.

Progressive Casualty/CSR, Sales, Account Manager - 12/2010 to 01/2016

Counsel on coverage, regulations, and available options for all Personal Lines insurance. Utilize underwriting rules and guidelines in 27 states in order to successfully bind coverage. Provided comparative rate quotes through various carriers. First point of contact for loss reporting.

Demonstrated success in a team environment; actively initiating and promoting a positive work environment by developing successful team building workshops that increased my team's productivity. Consistently earn Top Performance awards and bonuses for sales and customer service in my division.

ADDITIONAL SKILLS AND QUALIFICATIONS

Strong multitasking and excellent organizational and problem solving skills. Self-motivated with strong knowledge of insurance products, services and underwriting practices. Proficient in PC skills including the ability to utilize various software programs. Hold current 20-44 PL Agent License and 620 Adjuster-All Lines License.

Recommendations provided upon request



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*You must be an Orange City Resident to be a member of this board

CITY OF ORANGE CITY * 205 EAST GRAVES AVENUE * ORANGE CITY FL, 32763 * 386-775-5400

NAME: Shaina Elizabeth Moore
ADDRESS: 2837 Kimberly Drive DeHona, FL 32738
TELEPHONE (H) 352-586-1256 (W) 407-531-3567
EMAIL: Shainaelizabeth@gmail.com

ARE YOU AN ORANGE CITY RESIDENT? YES NO DATE: May 18

ON THE LINES BELOW, PLEASE STATE YOUR REASON FOR WANTING TO SERVE ON A BOARD, YOUR QUALIFICATIONS, AND WHAT YOU CAN OFFER THE BOARD (Use additional paper if necessary):

Please see attached letter.

PERSONAL REFERENCES:

	NAME	ADDRESS	TELEPHONE
1.	<u>Lauren Arnold</u>	<u>Inverness, FL</u>	<u>352-601-1813</u>
2.	<u>Mayla Quinn</u>	<u>Altamonte, FL</u>	<u>386-681-7166</u>
3.	<u>Jessica Navarro</u>	<u>Inverness, FL</u>	<u>352-601-6839</u>

By signing and submitting this application for appointment to any City of Orange City, Florida, the applicant hereby waives any due process rights under §112.501, Fla. Stat., and hereby acknowledges that he/she shall serve at the pleasure of the City Council and may be removed from said Board on simple majority vote of the City Council. The applicant's signature below constitutes acknowledgement of this waiver and agreement to same".

1/24/19
Date

Shaina Moore
Applicant Name

Please Attach Resume

Return completed applications to the City Clerk's Office, 229 E. Graves Avenue, Orange City, FL 32763. All applications will be reviewed and considered by the City Council. If you have any questions concerning your application please call the City Clerk's Office at 386/775-5403.

Shaina Moore

2837 Kimberly Drive • Deltona, Florida 32738 • Phone: 352-586-1256
E-Mail: shainaelizabeth@gmail.com

Date: January 24, 2019

To Whom It May Concern:

I am reaching out to you as a prospective member of the Orange City Historic Preservation Board. At this time in my life, I am exploring future career goals and personal interests, historic preservation being a significant aspect of both.

My time at the Florida State University and current pursuit of a second degree at Seminole State College have given me a solid higher educational foundation for this position. I have a passion for historic preservation and am seeking opportunities for experience in the field. Currently, I am studying interior architecture at SSC. I have always loved analyzing historic buildings and admiring the craftsmanship; it wasn't until taking the historic preservation course with Cristine Dalton that I knew for certain this was the direction I wanted to head. During this course, we were required to study two National Historic Register properties. For one, I chose Orange City City Hall, outlining the city's history, the structure's history, and the preservation efforts of 2006. Although I am not a resident of Orange City, my heart has a place for City Hall and the surrounding district. From my research, I learned the City Hall Clock was not operating correctly and had the contacts to arrange its repair.

Serving on this board would be a significant stepping stone and learning experience for me. Although I possess a glimmer of experience, my passion and enthusiasm will take that glimmer and make it shine to benefit Historic Orange City. I learn quickly and work feverishly. We must all begin our journeys somewhere; I hope a seat on the Orange City Historic Preservation Board will be part of mine.

Thank you, in advance, for your consideration.

Thank you,
Shaina Moore
352-586-1256
shainaelizabeth@gmail.com

Shaina Moore

2837 Kimberly Drive
Deltona, Florida 32738

Phone: 352-586-1256
shinaelizabeth@gmail.com

Education

Florida State University *Tallahassee, Florida* May 2015
Bachelors-Social Work
Seminole State College *Sanford, Florida* Active
Bachelors-Interior Architecture

Experience

Lowe's May 2017-November 2018
Hardware, Home Décor, Paint Associate

- Providing assistance with window treatment special orders
- Organizing and completing customer contracts
- Contacting vendors for updates and order issues
- Leading customers to the appropriate product for their projects
- Maintaining a well stocked department
- Upselling product selections

TLC Animal Hospital August 2016-May 2017
Receptionist

- Providing welcoming and helpful experience
- Completing and organizing client and patient paperwork
- Product ordering and inventory
- Answering phone calls of various purpose

BJ's Restaurant and Brewhouse April 2014-March 2016
Hostess/Food Runner/Takeout

- Greeting guests, answering phones, maintaining a clean guest area
- Providing excellent guest experiences
- Creating a friendly and professional environment for guests
- Enhancing the working shift with positivity and motivation

Skills and Certifications

- Residential Interior Staging Specialist, December 2018
- Organizational: creating and maintaining a method to easily locate things
- Sales: Girl Scouts, fundraisers, merchandise, services, meals
- Productivity: working quickly, efficiently, best when hands on, attention to detail

Achievements

- Garnet and Gold Scholar Society, Florida State University
- Florida State University Dean's List
- Seminole State College President's List
- Graduated high school Summa Cum Laude and top 20% of class
- Vice President of National Honor Society, 2012
- President's Education Award for Academic Excellence 2005, 2008



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*You must be an Orange City Resident to be a member of this board

CITY OF ORANGE CITY * 205 EAST GRAVES AVENUE * ORANGE CITY FL, 32763 * 386-775-5400

NAME: PEGGY DELAURA

ADDRESS: 2290 N. Thorpe Ave - Orange City 32763

TELEPHONE:(H) 407.620.4442 ^{cell} _(W)

EMAIL: peggydelaura 10@gmail.com

ARE YOU AN ORANGE CITY RESIDENT? YES NO DATE: 9-19-2018

ON THE LINES BELOW, PLEASE STATE YOUR REASON FOR WANTING TO SERVE ON A BOARD, YOUR QUALIFICATIONS, AND WHAT YOU CAN OFFER THE BOARD (Use additional paper if necessary):

I hope I can qualify in your eyes. I am a young 80yr. old. Had open heart surgery MAR 2017 and since retired. Was a real estate broker since 1980. since 20 yrs. old worked in antique shops. stay at bed & breakfast when traveling. Love old plantations and history older homes. Hope to help preserve historical places for posterity.

PERSONAL REFERENCES:

	NAME	ADDRESS	TELEPHONE
1.	DENISE DELAURA		386-717-0875
2.	Sally Di Bacco		814-450-2867
3.	Victoria Sanner		407-616-4167
4.	Bob Van Zwijver	Emergy Riddle Please Attach Resume	386-801-7010

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