

1 **MINUTES OF THE REGULAR MEETING** of the City Council of the City of Orange City, Florida,
2 held on Tuesday, May 26, 2020 at 6:30 p.m. in Council Chambers, 201 N. Holly Avenue, Orange City.

3
4 **CALL TO ORDER**

5
6 The meeting was called to order at 6:30 p.m. by Mayor Blair and roll call was taken.

7
8 **ROLL CALL**

9
10 **PHYSICALLY PRESENT:** Mayor Gary A. Blair, Council Member Martin Harper; City Attorney Bill
11 Reischmann; City Manager Dale Arrington; City Clerk Gloria Thomas.

12 **TELEPHONICALLY PRESENT:** Vice Mayor Bill O'Connor; Council Members O. William (Bill)
13 Crippen, Jeff Allebach, Jim Mahoney, Kelli Marks.

14
15 **INVOCATION/PLEDGE OF ALLEGIANCE**

16
17 The Invocation was given by Council Member Harper, followed by the Pledge of Allegiance.

18
19 **1. ABSENCES:** None at this time.

20
21 **2. PRESENTATIONS/PROCLAMATIONS:**

22
23 **A. Presentation:** WCA 2021 Residential CPI Rate Adjustment

24
25 Jake Pack, District Manager WCA Waste, came forward to state that WCA is canceling the 2021
26 Residential CPI Rate Adjustment due to the current COVID-19 pandemic.

27
28 The City Council thanked WCA for forgoing the CPI Rate Adjustment for 2021.

29
30 **B. Presentation:** Citizen Budget Input Session

31
32 Christine Davis, Finance Director, provided a PowerPoint presentation (a copy of which is attached and
33 becomes a permanent part of these minutes) that discussed the 20/21 FY Citizen Budget Input Session.
34 Ms. Davis advised that the purpose of this session is to solicit public input regarding budget priorities for
35 the coming fiscal year.

36
37 Ms. Davis noted that every city is different, from the services provided, to the tax base. She reported that
38 the City's population estimate in 2009 was 10,200 and has increased to 12,103 in 2019. Ms. Davis reported
39 on key dates and added that a budget workshop will be held in August and two public hearings in
40 September prior to the budget adoption.

41
42 Ms. Davis stated that last year's property tax rate was set at 7.8332 mils. She noted the multitude of
43 exemptions available. The roll back rate is the millage rate that would produce the same amount of revenue
44 as the previous year and is often referred to as the revenue neutral rate. She noted the primary sources of
45 revenue and expenditures and operating expenses.

46
47 Ms. Davis opened the floor to the public for discussion.

48

1 Ms. Davis provided a preliminary FY 2020/21 Budget Review. She noted the accomplishments and the
2 budget goals. She reported that the objectives were to weather the outfall of COVID-19, maintain all
3 existing personnel, remain a full service city, and where legally available, defer capital expenses pending
4 the impact of COVID-19. She discussed the FY 2020/21 building block revenues and expenditures. Ms.
5 Davis reported that the initial requested budget (excluding new position requests) required a \$2,158,208
6 transfer-in from the Fund balance. Due to the current situation, revenue is unknown and therefore causing
7 budget cuts and requiring a new transfer of \$1,165,786 from the Fund balance.

8
9 Ms. Arrington noted that there is a potential that General Fund revenues will be less than the current year
10 revenue. The City is working hard to try and maintain a full realm of services using less funds than last
11 year.

12
13 Ms. Davis stated that the budget for FY2020/21 does not include a COLA, new positions and recurring
14 and non-recurring capital due to the unforeseen COVID-19 situation. The City will know more as time
15 progresses.

16
17 Ms. Davis concluded her presentation and opened the floor for questions.

18
19 A question and answer forum ensued between Council and Ms. Davis regarding the transfer amount from
20 the Fund balance, a list of budget cuts, hiring freeze, FRS contribution rate dates, and the COLA.

21
22 **3. CITIZEN COMMENTS:**

23
24 None at this time.

25
26 **4. CONSENT AGENDA:**

- 27
28 A. Ratification of Emergency Purchase Orders
29 B. FY 2019/20 Midyear Budget Amendment Resolution No. 105-20
30 C. Contract Extension for Annual Independent Audit Services for City of Orange City
31 D. Approve Purchase of a Ground Penetrating Radar (GPR) Unit
32 E. Approve May 12, 2020 Regular Meeting Minutes
33

34 **Council Member Crippen moved to approve the Consent Agenda, seconded by**
35 **Council Member Marks, the motion passed by a unanimous roll call vote of the**
36 **City Council.**

37
38 **5. ORDINANCES – FIRST READING:**

39
40 None at this time.

41
42 **6. PUBLIC HEARING/ORDINANCES SECOND & FINAL READING:**

43
44 None at this time.

45
46 **7. RESOLUTIONS:**

- 47
48 **A. Resolution No. 106-20** A resolution of the City Council of the City of Orange
49 City, Florida, to execute the Stormwater Assessment Management and Fiscal

1 Sustainability Plan; repealing all resolution or parts of resolutions in conflict
2 herewith; and providing for an effective date.

3
4 Mr. Reischmann read the title of Resolution No. 106-20 into the record.

5
6 Migdalia Hernandez, Development Services Director, provided a PowerPoint presentation (a copy of
7 which is attached and becomes a permanent part of these minutes.) Ms. Hernandez discussed the
8 Stormwater Asset Management and Fiscal Sustainability Plan.

9
10 She reported that the City entered into a construction agreement with the FDEP-State Revolving Funds
11 (SRF) on March 14, 2018. Under this Agreement, the City will expand sewer, reclaimed, and stormwater
12 infrastructure along Thorpe, Blue Spring, and Holly Avenues. She noted that under this agreement, the
13 City is required to develop and implement a Fiscal Sustainability Plan, including at a minimum, the asset
14 management of critical assets that are part of this project.

15
16 Ms. Hernandez stated that this plan assesses the current conditions of the City's stormwater fixed capital
17 assets (lift stations, culverts, catch basins, ponds), and more importantly provides recommendations,
18 procedures, and tools to aid in long range asset protection and water utility reinvestment.

19
20 Ms. Hernandez stated that staff recommends Council approve the City's System Asset Management and
21 Fiscal Sustainability Plan by adopting Resolution No. 106-20.

22
23 A question and answer forum ensued between Ms. Hernandez and Council that pertained to water
24 accessibilities, funds and the affects to the water supply.

25
26 **Council Member Mahoney moved to approve Resolution No. 106-20,**
27 **executing the Stormwater Asset Management and Fiscal Sustainability**
28 **Plan, seconded by Council Member Allebach, the motion passed by a 7/0**
29 **roll call vote of the City Council.**

30
31 **8. DISCUSSION AND ACTION:**

32
33 None at this time.

34
35 **9. REPORTS:**

36
37 **A. City Manager**

38
39 Ms. Arrington reported that Ms. Mendez is working on a plan to proceed with the Planning Commission
40 meetings that will comply with all COVID-19 procedures.

41
42 Ms. Arrington provided Council with an update regarding the utility billing customers that have been
43 unable to pay their bills. She stated that the City waived a total of \$10,595 in March and \$9,490 in April
44 in penalty fees. Ms. Arrington suggested that the City continue to waive the penalty fees for May as well.

45
46 Ms. Arrington recommended to include a notice in the June 10th utility bill statement that informs
47 customers to pay their bills as usual and contact the City in case of an issue, along with implementing a
48 policy including a three to six month payment plan. Ms. Arrington requested Council's approval to move
49 forward with the suggested policy.

1
2 **Council Member Harper moved to acknowledge and approve the City Manager's**
3 **recommendation to revert to the pre COVID-19 status quo with regards to utilities**
4 **on the June 10th billing cycle and allow a three to six month repayment option,**
5 **seconded by Vice Mayor O'Connor. The motion passed by a unanimous voice vote**
6 **of the City Council.**

7
8 **B. City Clerk**

9
10 No report.

11
12 **C. City Attorney**

13
14 No report.

15
16 **10. NEW BUSINESS:**

17
18 Council Member Marks suggested a citywide yard sale. Ms. Arrington stated that an agenda item that
19 refers to this matter will be added to the next agenda.

20
21 **11. APPROVAL OF MINUTES:** (See Consent Agenda)

22
23 **12. COUNCIL & MAYOR'S COMMENTS AND REPORTS**

24
25 Council Member Allebach commented to stay safe and have a great evening.

26
27 Vice Mayor O'Connor shared information from the Volusia County Council meetings. He reported on the
28 rental/mortgage payment assistance program, and the small business owner grant program. He stated that
29 he has received compliments concerning the City's emergency responders.

30
31 Council Member Crippen recommended that everyone keep their masks on and stay safe. He
32 complimented staff on a great job. He stated that everyone should stay safe.

33
34 Council Member Harper commented that everyone should follow the suggestions of the CDC to stay safe.
35 He recommended that people should not listen to the politicians and listen to the science.

36
37 Council Member Marks reported that the funds donated to the United Methodist church are going to be
38 put to good use. She stated that she has hand delivered food to those still in quarantine. She thanked and
39 wished everyone a wonderful and safe evening.

40
41 Council Member Mahoney thanked staff and stated the presentations were great. He recommended adding
42 a notice into the utility bills that will inform the residents of the County assistance programs.

43
44 Ms. Davis commented that a plan is in place to notify the public of the programs.

45
46 Mayor Blair commented that his niece's husband has tested positive for the COVID-19 and is now
47 quarantined. He reported that Lesley Dukakis, resident of the City and Clerk at DeLand Middle School
48 and Clyde Adams, President of the Optimist Club, passed away last Saturday. Mayor Blair reported that

1 on Monday at 10:00 a.m. he will be attending a forum with the Florida League of Cities to discuss the
2 homeless and the City's fireworks.
3

4 **13. ADJOURN:**

5
6 Council Member Crippen moved to adjourn the City Council meeting, seconded by Vice Mayor
7 O'Connor, the meeting was adjourned by a unanimous voice vote of the City Council.
8

9 There being no further business, Mayor Blair adjourned the meeting at 8:12 p.m.
10

11
12 **RESPECTFULLY SUBMITTED:**

APPROVED ON:

13
14
15 _____
16 Melani Beringer
17 CMC, Deputy City Clerk

06-09-2020

Date