

BUDGET AMENDMENT REQUEST

TO: City Council of the City of Orange City, Florida

FROM: Finance Department

SUBJECT: Budget Amendment Resolution

PURPOSE: Appropriate carryforward from FY 17/18 and other funds for activities that have transpired since 10/01/18.

ACTION: Approval and authorization for the City Council to execute Budget Amendment Resolution.

In accordance with Section 7.04 of the Charter of the City of Orange City, it is recommended that the following accounts in the City budget be adjusted by the amounts set forth herein for the purpose described.

Account Number	Account Title	Amount
Revenues: <i>credit/(debit)</i>		
01.331.3310.500	Grants - FEMA Disaster Relief	\$ 28,000
01.334.3340.300	Grants - Transportation	\$ 653,350
01.334.3340.400	Grants - Parks & Recreation	\$ 199,595
01.364.3640.420	Insurance Proceeds	\$ 26,243
01.381.3810.501	Cash Carryforward	\$ 838,051
40.364.3640.420	Insurance Proceeds	\$ 8,355
40.334.3340.350	Grants - FDEP LP64202	\$ 259,808
40.384.3840.105	Debt Proceeds - SW642030	\$ 2,104,820
40.382.3820.101	Transfer In - Prior Earnings	\$ 134,000
40.382.3820.102	Cash Carryforward	\$ 928,915
40.343.1561.000	Transfer from Operating	\$ 3,129,798
40.343.3430.391	Grant - SRF DW64200	\$ 2,213,075
30.380.3800.1000	Transfer In - General Fund	\$ 1,619,418
30.380.3800.2000	Transfer In - Impact Fee Fund	\$ 8,500
12.381.3810.501	Cash Carryforward	\$ 156,472
12.384.3840.105	Debt Proceeds - SW642030	\$ 2,046,144
41.334.3340.360	Grant	\$ 750,000
41.382.3820.102	Cash Carryforward	\$ 73,480
41.384.3840.105	Debt Proceeds - SW642030	\$ 3,346,907
Total		\$ 18,524,931

Account Number	Account Title	Amount
Expenditures: (credit)/debit		
01.519.5190.315	Professional Services	\$ 65,000
01.519.5190.490	Other Current Charges	\$ 7,500
01.519.5190.495	Contingency	\$ (17,990)
01.515.5150.491	Historic Preservation	\$ 1,700
01.522.5220.460	Repairs & Maintenance	\$ (2,875)
01.522.5220.461	Facilities Maintenance	\$ 31,200
01.525.5250.640	Machinery/Equipment	\$ 29,426
01.541.5410.318	Professional Services	\$ 10,490
01.572.5720.460	Repairs & Maintenance	\$ 1,370
01.581.5810.100	Transfer to Capital Improvement Fund	\$ 1,619,418
40.533.5330.311	Consulting Services	\$ 85,850
40.533.5330.312	Attorney Fees	\$ 45,515
40.533.5330.550	Training	\$ 2,380
40.533.5330.315	Consulting Services-Alternate Water	\$ 128,000
40.533.5330.465	R&R Water Dist System Maintenance	\$ 44,355
40.533.1561.100	Transfer to Capital	\$ 3,129,798
40.533.5330.6310.100	SRF Holly Ave Improvements	\$ 2,104,820
40.533.5330.6310.102	FDEP Holly Ave Improvements	\$ 259,808
40.533.5330.6311	Parc Hill Infrastructure	\$ 35,000
40.533.5330.6312	Sparkman Ridge Infrastructure	\$ 35,000
40.533.5330.639	Alternate Water Supply	\$ 16,165
40.533.5330.6460	Financial & Billing Software	\$ 75,000
40.533.5330.652	Country Village Infrastructure	\$ 428,814
40.533.5330.657	Lift Station Rehabs	\$ 150,191
40.533.5330.658	Wastewater Infrastructure	\$ 25,000
40.533.5330.6301	Well #3 Replacement	\$ 75,413
40.533.5330.6302	South & Main Water Treatment Plants	\$ 223,448
40.533.5330.6303	Distribution System Pipe Upgrades	\$ 1,078,683
40.533.5330.6304	Distribution System Pipe Looping	\$ 311,667
40.533.5330.6305	Technical Services (CEI)	\$ 48,479
40.533.5330.6306	Engineering Allowance	\$ 22,875
40.533.5330.6307	Construction Contingency	\$ 452,510
30.519.5190.6401	Software	\$ 33,961
30.519.5190.6460	Financial & Billing Software	\$ 75,000
30.522.5220.6300	Renovations to Fire Station	\$ 8,500
30.522.5220.6401	Equipment	\$ 2,875
30.541.5410.6200	Building Improvements	\$ 32,000
30.541.5410.6400	Equipment	\$ 4,303
30.541.5410.6401	Building Generator	\$ 54,400
30.541.5410.6410	Vehicles	\$ 35,000
30.541.5410.6420	Sidewalks	\$ 1,120,507
30.572.5720.6300	Improvements	\$ 6,749
30.572.5720.6301	Park Improvements (CDBG)	\$ 46,089
30.572.5720.6302	Coleman Dream Park	\$ 199,720

Account Number	Account Title	Amount
30.572.5720.6320	Albertus Cottage Improvements	\$ 8,814
02.541.5410.521	Operating Expense	\$ (8,500)
02.581.5810.100	Transfer to Capital Improvement Fund	\$ 8,500
12.522.5220.6310.100	SRF Holly Ave Improvements	\$ 2,046,144
12.522.5220.6310.101	CRA Holly Ave Improvements	\$ 156,472
41.538.5380.6310.100	SRF Holly Ave Improvements	\$ 3,059,300
41.538.5380.6311.100	SRF Orange Ave Improvements	\$ 279,182
41.538.5380.632	SW CIP #10, 11, 13 (Graves Ave Imp)	\$ 759,136
41.538.5380.633	SW CIP #12 (Carpenter Ave Imp)	\$ 57,769
41.538.5380.634	Lift Station Upgrades	\$ 15,000
	Total	\$ 18,524,931

BUDGET AMENDMENT SUMMARY

RESO NO. 940-19

FISCAL YEAR 2018/19

GENERAL FUND

REVENUES

Grant Revenue (Carryforward)

01.334.3340.300	LAP - West French Ave Shared Use Path	653,350	
01.331.3310.500	FEMA - Hurricane Matthew	28,000	
01.334.3340.400	CDBG - Coleman Park Improvements	73,978	
01.334.3340.400	ECHO - Mill Lake Park	25,617	
01.334.3340.400	ECHO - Colin's Dream Park	100,000	880,945

Carryforward from FY 2017/18

01.381.3810.501	Cash Carryforward (Adjusted)	838,051	
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Amendment - Insurance Proceeds

01.364.3640.420	Insurance Proceeds	26,243	
	<i>Proceeds for water damage at Fire Station 68.</i>		

TOTAL REVENUES 1,745,239

EXPENDITURES

Carryforward - General Government

01.519.5190.315	Professional Services	65,000	
	<i>Carryforward obligated funds for Facility Needs Assessment and Facility Needs Plan.</i>		

Carryforward - Development Services

01.515.5150.491	Historic Preservation Board	1,700	
	<i>Carryforward funds for historic preservation banners.</i>		

Carryforward - Fire Department

01.522.5220.461	Facility Maintenance	3,600	
	<i>Carryforward obligated funds for replacement of exterior doors at Fire Station 67.</i>		

Carryforward - Parks & Recreation

01.572.5720.460	Repairs & Maintenance	1,370	
	<i>Carryforward obligated funds for repairs to pickup truck.</i>		

Carryforward - Veterans Park Pavilion Replacement

01.525.5250.620	Buildings & Structures	29,426	
	<i>Pavilion destroyed during Hurricane Irma. City seeking FEMA reimbursement.</i>		

Amendment - Kentucky Avenue Boundary Survey

01.541.5410.318	Professional Services	10,490	
<i>Survey as approved by Council on 11/13/18 -- funded by contingency.</i>			

Amendment - Repairs to Fire Station 68

01.522.5220.461	Repairs & Maintenance	27,600	
<i>Insurance related repairs to Fire Station 68. Insurance receipt totaled \$26,243.</i>			

Amendment - Special Election

01.519.5190.490	Other Current Charges	7,500	
<i>Funds required for special election associated with 1/2 cent sales tax -- funded by contingency.</i>			

Intrafund Transfers

01.519.5190.495	Contingency	(17,990)	
01.522.5220.460	Fire Department - Repairs & Maintenance	(2,875)	

Interfund Transfers

01.581.5810.100	Transfer to CIP Fund	1,619,418	
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TOTAL EXPENDITURES	1,745,239
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CAPITAL IMPROVEMENT FUND

REVENUES

Interfund Transfers

30.380.3800.1000	Transfer in - General Fund	1,619,418	
30.380.3800.2000	Transfer in - Impact Fee Fund	8,500	

TOTAL REVENUES	1,627,918
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EXPENDITURES

Carryforward - General Government CIP

30.519.5190.6401	Energov Software Upgrade	33,961	
30.519.5190.6460	Financial & Billing Software	75,000	108,961

Carryforward - Parks & Recreation CIP

30.572.5720.6300	Valentine Park Restroom Remodel	1,749	
30.572.5720.6300	Bleacher Replacements	5,000	
30.572.5720.6301	CDBG Coleman Park Improvements	46,089	
30.572.5720.6302	Colin's Dream at Coleman Park	199,720	
30.572.5720.6320	Albertus Cottage Improvements	8,814	261,372

Carryforward - Public Works CIP

30.541.5410.6400	Citywide HVAC Replacements	4,303	
30.541.5410.6401	Police Department Generator	54,400	
30.541.5410.6410	(1) Replacement Pick-Up Truck	35,000	
30.541.5410.6420	Sidewalk Improvements	25,000	
30.541.5410.6420	New Sidewalks	25,000	
30.541.5410.6420	West French Ave Sidewalk Project	742,561	
30.541.5410.6420	West French Shared Use Path	327,946	1,214,210

Amendment - Public Works Pole Barn

30.541.5410.6200	Building Improvements	32,000	
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Approved by Council on 01/22/19 -- Funded by contingency.

Amendment - Replacement Ice Machine

30.522.5220.6401	Equipment	2,875	
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Interfund transfer from Fire Department's Repairs & Maintenance account.

Amendment - Fire Station 68 Service Line

30.522.5220.6300	Renovations Fire Dept	8,500	
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Installation of new service line at Fire Station 68 -- funded by Fire Impact Fees.

TOTAL EXPENDITURES 1,627,918

CRA FUND

REVENUES

Grant Revenue (Carryforward)

12.384.3840.105	SRF Debt Proceeds - Holly Avenue	2,046,144	
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Carryforward from FY 2017/18

01.381.3810.501	Cash Carryforward (Adjusted)	156,472	
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TOTAL REVENUES 2,202,616

EXPENDITURES

Carryforward - Capital CIP

12.552.5520.6310.100	Holly Ave Infrastructure Improvements	2,046,144	
12.552.5520.6310.101	Holly Ave Infrastructure Improvements	156,472	2,202,616

TOTAL EXPENDITURES 2,202,616

IMPACT FEE FUND

EXPENDITURES

Intrafund Transfer

02.541.5410.521	Operating Expense	(8,500)	
02.581.5810.100	Transfer to Capital Improvement Fund	8,500	
TOTAL EXPENDITURES		-	

UTILITIES ENTERPRISE FUND

REVENUES

Grant Revenue (Carryforward)

40.334.3340.350	FDEP - Septic Removal (Phase I)	259,808	
40.334.3840.105	SRF Debt Proceeds - Holly Avenue	2,104,820	2,364,628

Transfers

40.382.3820.101	Transfer In - Prior Earnings	134,000	
40.382.3820.102	Cash Carryforward	928,915	

Amendment - Insurance Proceeds

40.364.3640.420	Insurance Proceeds	8,355	
<i>Proceeds for damaged hydrant.</i>			

TOTAL REVENUES 3,435,898

EXPENDITURES

Operating Carryforward

40.533.5330.311	Design Standards Manual	10,000	
40.533.5330.311	Utility Rate Study	42,000	
40.533.5330.311	SCADA Consulting	8,850	
40.533.5330.311	Septic Tank Removal Modeling	25,000	
40.533.5330.312	Legal Fees (Alternate Water Supply)	25,000	
40.533.5330.312	CUP Legal Fees	20,515	
40.533.5330.315	Aquifer Performance Testing	100,000	
40.533.5330.550	Training - SCADA	2,380	233,745

Amendment - Emergency Hydrant Repairs

40.533.5330.465	R&R Water Distribution System Maintenance	44,355	
<i>Repairs to hydrant at Blue Springs and Orange Ave (cost partially offset by insurance proceeds) and repairs to hydrant on Thorpe Avenue and Blue Springs Avenue.</i>			

Amendment - Cost Share for Blue Springs Recharge

40.533.5330.315 Consulting Services (Alternate Water) 28,000

Cost share agreement approved by Council on 04/24/18. Last fiscal year's budget was not amended to reflect approval. Agreement to be paid this fiscal year.

Intrafund Transfer

40.533.1561.100 Transfer to Capital 3,129,798

TOTAL EXPENDITURES 3,435,898

UTILITIES ENTERPRISE - CAPITAL

REVENUES

40.343.1561.000 Transfer from OCU Operating 3,129,798

TOTAL REVENUES 3,129,798

EXPENDITURES

Carryforward - Utilities Enterprise CIP

40.533.5330.6310.100	Holly Avenue Infrastructure Improvements	2,104,820	
40.533.5330.6310.102	Holly Avenue Infrastructure Improvements	259,808	
40.533.5330.639	Alternate Water Project	16,165	
40.533.5330.6460	Financial & Billing Software	75,000	
40.533.5330.652	Country Village Infrastructure Rehab	428,814	
40.533.5330.657	Lift Station Rehabs	150,191	
40.533.5330.658	Sewer Manhole Covers	25,000	3,059,798

Amendment - New Development Infrastructure

40.533.5330.6311	Parc Hill	35,000	
40.533.5330.6312	Shadow Ridge	35,000	70,000

*Materials and part necessary for infrastructure within new developments.
Cost was recovered through initial fees paid by developers.*

TOTAL EXPENDITURES 3,129,798

UTILITIES ENTERPRISE - SRF CAPITAL

REVENUES

Grant Revenue (Carryforward)

40.343.3430.391 SRF Grant - DW64200 2,213,075

TOTAL REVENUES 2,213,075

Carryforward - Utilities SRF Improvements

40.533.5330.6301	Well # 3 Replacement	75,413
40.533.5330.6302	South & Main Water Treatment Plants	223,448
40.533.5330.6303	Distribution System Pipe Upgrades	1,078,683
40.533.5330.6304	Distribution System Pipe Looping	311,667
40.533.5330.6305	Technical Services (CEI)	48,479
40.533.5330.6306	Engineering Allowance	22,875
40.533.5330.6307	Construction Contingency	452,510

TOTAL EXPENDITURES **2,213,075**

STORMWATER ENTERPRISE FUND

REVENUES

Grant Revenue (Carryforward)

41.334.3340.360	FDEP - Graves Ave & Orange Ave Stormwater	750,000
41.384.3840.105	SRF Debt Proceeds - Holly Avenue	3,346,907

Transfers

41.382.3820.102	Cash Carryforward	73,480
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TOTAL REVENUES **4,170,387**

EXPENDITURES

Carryforward - Stormwater Enterprise CIP

41.538.5380.6310.100	Holly Avenue Infrastructure Improvements	3,059,300
41.538.5380.6311.100	Orange Avenue Infrastructure Improvements	279,182
41.538.5380.632	Orange Avenue Infrastructure Improvements	748,329
41.538.5380.632	SW CIP #10, 11, 13 (Graves Avenue)	10,807
41.538.5380.633	SW CIP #12 (Carpenter Avenue)	57,769
41.538.5380.634	Stormwater Lift Station Upgrades	15,000

TOTAL EXPENDITURES **4,170,387**