



**ORANGE CITY  
CRA BOARD MEETING AGENDA  
FOR  
TUESDAY, September 25, 2018  
6:00 P.M.  
CITY COUNCIL CHAMBERS, 201 NORTH HOLLY AVENUE  
AGENDA**

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**Gary A. Blair, Chair  
O. William Crippen, Vice Chair  
Bill O'Connor  
Jeff Allebach  
Jim Mahoney**

**Anthony Pupello  
Evelyn Robinson  
Glenn Storch, CRA Attorney  
Dale Arrington, City Manager  
Gloria J. Thomas, City Clerk**

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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCUSSION & ACTION**
  - A. Resolution No. 929-18 Adopting the CRA FY 2018/19 Budget
- 4. APPROVAL OF MINUTES – March 25, 2018 CRA Meeting**
- 5. ADJOURN**

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If any person decides to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105) Individuals with disabilities needing assistance to participate in any of these proceedings should contact the Human Resources Manager at least three (3) working days in advance of the meeting date and time at (386) 775-5408.

Meeting Date: September 25, 2018



Agenda Item #: 3A

# CRA BOARD AGENDA ITEM

Contact Information:			
<b>Contact Name:</b>	Becky Mendez	<b>Dept. Director:</b>	Becky Mendez
<b>Contact Number:</b>	(386) 775-5415	<b>City Manager:</b>	Dale Arrington

Type of Item:					
<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>	Ordinance First Reading	<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Council Approval	<input type="checkbox"/>	Ordinance Second Reading	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Discussion & Action	<input type="checkbox"/>	Presentation	<input type="checkbox"/>	Workshop

**SUBJECT:** Resolution No. 929-18 adopting the CRA FY 2018/19 Budget

**BACKGROUND:**

Staff is presenting the 2018/19 CRA budget to the CRA Board. The proposed CRA budget for the Community Redevelopment Agency totals \$358,954 and includes the following:

\$199,288- Orange City tax increment

\$134,216- Volusia County- tax increment

\$25,450- Previous FY fund balance- transfer in

**\$358,954- TOTAL REVENUE**

\$11,454- Administrative costs

\$317,500- Capital project fund

\$30,000- Facade grant program

**\$358,954- TOTAL EXPENDITURES**

In FY 16/17 the CRA spent \$278,000 on design services for the S. Holly Avenue project. The project includes stormwater improvements, sewer and reclaimed water line extension, on-street

parking and other streetscaping enhancements. The \$278,000 was the CRA portion (41%) of the engineering and design costs associated with the much larger Blue Spring Nutrient Reduction Project (FDEP). CRA Board approved these expenses on April 25, 2017 and July 25, 2017.

On December 12, 2017, the CRA Board approved a budget amendment for FY 17/18, accepting the State Revolving Fund (SRF) loan commitment for construction of the \$8 million FDEP project, of which \$2,046,000 being the construction costs associated with the S. Holly Avenue CRA project. Portions of the streetscaping elements were not eligible for SRF loan. Therefore, the budget adjustment also included CRA payment towards installation of light poles, benches, planters and sidewalks outside of the FDEP water quality improvement areas totaling \$156,000.

Annual payments on the SRF 20-year loan will begin in FY 20/21, after construction is complete. The annual loan payment is estimated at \$396,000, of which the CRA will owe \$110,000 (28%) for construction of the S. Holly Avenue project.

**COUNCIL DISTRICT:**

City Wide

**RECOMMENDATIONS:**

Find the budget consistent with the CRA redevelopment plan and approve Resolution No. 929-18, adopting the CRA FY 2018/19 budget.

**ATTACHMENTS:**

Resolution No. 929-18

**FINANCIAL IMPACT:**

CRA Budget totaling \$358,954

**STRATEGIC PLAN:**

NA

**RESOLUTION NO. 929-18**

**A RESOLUTION OF THE GOVERNING BOARD OF THE  
COMMUNITY REDEVELOPMENT AGENCY (CRA) OF THE  
CITY OF ORANGE CITY, FLORIDA, ADOPTING THE  
BUDGET FOR FISCAL YEAR 2018-2019 FOR THE CRA;  
AND PROVIDING FOR AN EFFECTIVE DATE**

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**WHEREAS**, the Community Redevelopment Agency of Orange City, after carefully considering the financial needs of the tax increment district and the sources of revenue available to the Agency to meet such needs, are ready to adopt a budget; and

**WHEREAS**, a public meeting to consider the proposed CRA budget was held on September 25, 2018; and

**WHEREAS**, it is necessary for the Community Redevelopment Agency to approve and adopt a budget for fiscal year 2018-2019; and

**WHEREAS**, the City Manager recommends approval of the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE  
ORANGE CITY CRA, AS FOLLOWS:**

**Section 1.** The budget for the Community Redevelopment Agency for fiscal year 2018-2019, attached hereto as Exhibit A, is hereby approved.

**Section 2.** Any resolution or part of resolution in conflict herewith is hereby repealed.

**Section 3.** This resolution shall become effective upon its adoption.

**ROLL CALL VOTE AS FOLLOWS (Resolution No. 929-18):**

_____	Jim Mahoney	Anthony Pupello	_____
_____	Bill O'Connor	Evelyn Robinson	_____
_____	Jeff Allebach	O. William Crippen, Vice Mayor	_____
_____	Gary A. Blair, Mayor		

PASSED and ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2018.

**ATTEST:**

\_\_\_\_\_  
Gloria J. Thomas, CMC, City Clerk

**AUTHENTICATED:**

\_\_\_\_\_  
Gary A. Blair, Mayor

Approved as to form and legal sufficiency:

\_\_\_\_\_  
William E. Reischmann, Jr., City Attorney

## EXHIBIT A

### COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND

FISCAL YEAR 2018/19

ACCOUNT #	DESCRIPTION	ACTUAL FY 2015/16	ACTUAL FY 2016/17	AMENDED FY 2017/18	REQUESTED FY 2018/19
<b>REVENUE</b>					
12.311.101	TIF* AD VALOREM-CITY (8.034 MILLS)	44,660	81,904	134,964	199,288
12.311.102	TIF* AD VALOREM-COUNTY (ROLL BACK)	35,718	63,709	90,615	134,216
12.381.500	TRANSFER IN - FUND BALANCE	-	-	74,516	25,450
12.384.105	DEBT PROCEEDS - SW642030	-	-	2,046,144	-
<b>TOTAL REVENUE</b>		<b>80,378</b>	<b>145,613</b>	<b>2,346,239</b>	<b>358,954</b>
<b>EXPENDITURE</b>					
<b>PERSONAL SERVICES</b>					
12.552.120	PAYROLL	-	7,294	7,977	7,979
12.552.210	FICA TAXES	-	449	495	495
12.552.211	MEDICARE TAXES	-	105	116	116
12.552.220	PENSION	-	1,607	1,812	1,920
12.552.230	HEALTH INSURANCE	-	-	739	812
12.552.231	DENTAL INSURANCE	-	26	31	34
12.552.233	LIFE INSURANCE	-	12	12	13
12.552.234	DISABILITY INSURANCE	-	16	18	20
12.552.240	WORKERS COMPENSATION	-	-	59	65
<b>PERSONAL SERVICES TOTAL</b>		-	9,509	11,259	11,454
<b>CAPITAL OUTLAY</b>					
12.552.495	CAPITAL PROJECT FUND	-	-	99,966	317,500
12.552.630	CRA INFRASTRUCTURE IMPROV	-	278,399	12,398	-
12.552.6310.1	SRF HOLLY AVE IMPROVEMENTS	-	-	2,046,144	-
12.552.6310.1	CRA HOLLY AVE INFRASTRUCTURE	-	-	156,472	-
<b>CAPITAL OUTLAY TOTAL</b>		-	278,399	2,314,980	317,500
<b>GRANTS</b>					
12.552.820	FAÇADE GRANT(S)	-	-	20,000	20,000
12.552.821	FAÇADE GRANT(S) - CARRYFORWARD	-	-	-	10,000
<b>GRANTS TOTAL</b>		-	-	20,000	30,000
<b>TOTAL EXPENDITURE</b>		-	<b>287,908</b>	<b>2,346,239</b>	<b>358,954</b>

\* TAX INCREMENT FINANCING

1 **MINUTES OF THE REGULAR MEETING OF THE COMMUNITY REDEVELOPMENT**  
2 **AGENCY BOARD** of the City of Orange City, Florida, held on Tuesday, March 27, 2018 at 5:30 p.m.  
3 at 201 N. Holly Avenue, Orange City.  
4

5 **1. CALL TO ORDER**

6  
7 The board meeting was called to order at 5:30 p.m. by Mayor Blair and roll call was taken.  
8

9 **2. ROLL CALL**

11	Council Member O'Connor	Present
12	Council Member Allebach	Present
13	Council Member Mahoney	Present
14	Council Member Pupello	Present
15	Council Member Robinson	Present
16	Vice Chair O. William Crippen	Present
17	Chair Gary A. Blair	Present

18  
19 **3. Presentation/Acceptance of Annual Audit**

20  
21 A. Approve the CRA Annual Report for FY 2016/2017

22  
23 **Council Member Allebach moved to accept the Community Redevelopment**  
24 **Board (CRA) 2016/2017 Annual Report as presented, seconded by Council**  
25 **Member O'Connor.**  
26

27 Becky Mendez, Development Services Director, came forward to discuss what occurred in the CRA  
28 during FY 2016/2017. She noted that the property values were increasing in the City which is reflected  
29 in the increased dollar amount of the revenue collected. She noted that funds may not be available to roll  
30 over from the previous years due to capital improvement projects that have begun this year within the  
31 CRA boundary.  
32

33 Ms. Mendez stated that staff requests the CRA Board accept the annual report and authorize staff to  
34 transmit it to the State and Volusia County in accordance with the Florida statute.  
35

36 **Motion passed by a 7/0 roll call vote of the CRA Board.**  
37

38 B. Award FY 2017/2018 Façade Improvement Grants  
39

40 Ms. Mendez discussed a PowerPoint presentation (a copy of which is attached and becomes a permanent  
41 part of these minutes) that displayed the four applicants and staff ranking order for the façade  
42 improvement grant. Ms. Mendez provided a description of each applicant's property.  
43

44 Council Member O'Connor asked for clarification of what was included in the Heritage Inn application.  
45 Ms. Mendez replied that the application was just for a new sign.  
46

1 Mayor Blair asked whether applicants that are in code infractions are eligible. Ms. Mendez responded  
2 that currently there is no prohibition in the program at this time.

3  
4 Ms. Mendez stated that staff recommends the CRA Board;

- 5 • Award \$5,000 to Park View Apartments
- 6 • Award \$5,000 to Eidel Historic Residence
- 7 • Suggest that Moses commercial and Heritage Inn re-apply in the next fiscal year to  
8 increase point award.
- 9 • Roll over the remaining \$10,000 to FY 18/19 for a total of \$30,000
- 10 • Open FY 18/19 call for entries in October 1, 2018.

11  
12 Tom Eidel, 339 E. University Ave, came forward to address questions regarding the redesign and  
13 construction for the new front porch on his property.

14  
15 **Council Member O'Connor moved to approve the 2017/18 Façade**  
16 **Improvement Grant award of \$5,000 funding to the Park View Apartments**  
17 **and the Eidel Historic Residence, seconded by Vice Mayor Crippen and passed**  
18 **by a 7/0 roll call vote of the CRA Board.**

19  
20 4. **APPROVAL OF MINUTES** – December 12, 2017

21  
22 **Council Member Mahoney moved to approve the December 12, 2017 CRA**  
23 **minutes, seconded by Vice Mayor Crippen and passed with a unanimous voice**  
24 **vote of the City Council.**

25  
26 Council Member Pupello asked for further discussion as to the CRA promotional signs.

27  
28 5. **Adjourn**

29  
30 There being no further business to discuss, Mayor Blair adjourned the meeting at 6:09 p.m.

31  
32 Respectfully Submitted,

33  
34 \_\_\_\_\_  
35 Melani Beringer, Deputy City Clerk

36 \_\_\_\_\_  
Date