

1 **MINUTES OF THE REGULAR MEETING OF THE COMMUNITY REDEVELOPMENT**
 2 **AGENCY BOARD** of the City of Orange City, Florida, held on Tuesday, December 12, 2017 at 5:30
 3 p.m. at 201 N. Holly Avenue, Orange City.

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 5 **1. CALL TO ORDER**

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 7 The board meeting was called to order at 5:30 p.m. by Mayor Blair and roll call was taken.

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 9 **2. ROLL CALL**

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11	Council Member O'Connor	Present
12	Council Member Allebach	Present
13	Council Member Mahoney	Present
14	Council Member Pupello	Present
15	Council Member Robinson	Present
16	Vice Chair O. William Crippen	Present
17	Chair Gary A. Blair	Present
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19 **3. Presentation/Acceptance of Annual Audit**

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 21 A. Update of SRF/CRA Plan and adoption of Resolution No. 889-17

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 23 **Resolution No. 889-17** A resolution of the Community Redevelopment Agency
 24 (CRA) Board of Orange City, Florida, relating to the State Revolving Fund
 25 Program; authorizing disbursement of CRA funds to the Orange City General
 26 Fund for payment of infrastructure improvements in accordance with the CRA
 27 adopted plan; repealing all resolutions in conflict herewith and providing an
 28 effective date.

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 30 Raul Palenzuela, City Engineer, presented an update of the State Revolving Fund (SRF) program. He
 31 discussed the projects under consideration, which include E. Graves Ave, S. Orange Ave. and E. Graves
 32 Ave., Holly Ave. He reported that the plans for both projects were complete and that the Florida
 33 Department of Environmental Protection (FDEP) and SRF funds are approved. Mr. Palenzuela advised
 34 that the Marshall Pond/Carpenter Ave. projects were removed from consideration due to lack of easement
 35 rights.

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 37 Ms. Palenzuela advised that the City is expecting to receive a loan agreement from the FDEP in
 38 December. As a result, he requested that Council approve Resolution No. 889-17 so that it may be sent
 39 to Tallahassee as quickly as possible. He noted that it may be necessary for Council to convene a special
 40 meeting before the end of the year to approve the loan. Urgency is needed for the City to benefit from a
 41 0% interest loan.

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 43 Mr. Palenzuela reported that Resolution No. 888-17, which is on tonight's City Council agenda, will
 44 support the application for an SRF loan from the FDEP for the construction of the Blue Spring Nutrient
 45 Reduction Project along East Graves Ave., South Orange Ave. and Holly Ave. at a not to exceed
 46 amount of \$10,000,000 including contingency funding.

1 Mr. Palenzuela stated that staff is requesting the following four recommendations:

- 2 1. CRA Board acknowledge by motion that it will provide the City of Orange City \$156,472.06 to use
- 3 for non-eligible SRF items in this project. A budget amendment will be prepared to this effect upon
- 4 receipt of the grant.
- 5 2. The CRA Board will need to approve Resolution No. 889-17 to acknowledge payment of
- 6 approximately \$109,988.37 to the City of Orange City General Fund annually for 20 years for the
- 7 CRA portion of the debt service payment to SRF.
- 8 3. The City Council will need to approve Resolution No. 888-17 to proceed with the SRF loan application
- 9 with established pledged revenues in the amount not to exceed \$10,000,000.
- 10 4. Allow Mayor Blair to call for a Special Council Meeting to be scheduled in December 2017 to approve
- 11 the execution of the SRF Agreement No. CW64203.

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13 Vice Mayor Crippen asked when recommendation number 1 was due. Ms. Arrington replied when the
14 City is ready to go out to bid for the construction. She noted that this is a paper transfer only and would
15 be done once the billing begins. Vice Mayor Crippen asked if the payment amount was half of the loan
16 amount twice a year. Ms. Arrington replied, that is correct.

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18 Council Member O'Connor asked how the percentages were calculated. Mr. Palenzuela replied that in
19 the design of the engineer's estimate, most of the elements were assigned to CRA, stormwater, or utilities.

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21 Council Member Pupello asked if the percentages could fluctuate. Mr. Palenzuela replied that he does
22 not foresee the CRA portion changing. Ms. Arrington commented that the CRA fund should continue to
23 grow. She noted that bids have not yet been made for the presented projects.

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25 Council Member Allebach noted that potentially there could be a 10-20% increase in construction costs
26 in the future when the bids are accepted.

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28 Council Member Mahoney asked what other stormwater funds have been obligated to the extent there is
29 a net residual and could those funds be used in the changing distribution year. Ms. Arrington replied that
30 \$224,000 has been budgeted from the stormwater fund and together with other revenues will add up to
31 the \$592,000 required for the projects. She noted that other items such as personnel and the like were
32 included.

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34 Council Member O'Connor asked what happens if the deadline for the 0% loan rate is missed. Mr.
35 Palenzuela replied that it could be a low interest rate and still be a 0% rate. Ms. Arrington noted that a
36 2% interest rate has been budgeted.

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38 Mayor Blair noted that items 1 and 2 were being acted upon.

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40 **Council Member Pupello moved that the CRA Board will provide the City of**
41 **Orange City with \$156,472.06 to use for non-eligible SRF items in this project,**
42 **seconded by Vice Mayor Crippen**

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44 **Vice Mayor Crippen moved to approve Resolution 889-17, seconded by Council**
45 **Member O'Connor and passed with a 7/0 roll call vote of the City Council.**

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B. Adopt 2018 CRA Board Meeting Schedule

Council Member Allebach moved to adopt the 2018 CRA Board Meeting Schedule, seconded by Vice Mayor Crippen.

Council Member Mahoney observed that the time on the schedule states 5:30 p.m. instead of 6:00 p.m.

Motion passed with a 6/1 roll call vote of the CRA Board with Council Member Mahoney voting “no”.

4. **APPROVAL OF MINUTES** – September 26, 2017

Vice Mayor Crippen moved to approve the September 26, 2017 CRA minutes, seconded by Council Member Pupello and passed with a 7/0 roll call vote of the City council.

5. **Adjourn**

There being no further business to discuss, Mayor Blair adjourned the meeting at 6:09 p.m.

Respectfully Submitted,

Melani Brown, Deputy City Clerk

Date