



Orange City Development Services Department

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MEMORANDUM

Public Meeting: January 18, 2018 Historic Preservation Board

Report Date: January 11, 2018

Agenda Item: 5A

Subject: Recap of 2016 & 2017 Historic Preservation Board Goals

Location: City Wide

Staff: Kimberly Reading, Planner 1

SUMMARY OF REPORT

For the past two years, the Board has established annual goals designed to ensure the Board meets the purpose and intent of the Historic Preservation Board as established in the city's Code of Ordinances. The Board has decided to make a presentation to City Council that reviews these established goals and accomplishments from the past two years. Attached are two summaries for years 2016 and 2017 for the goals, as adopted. Staff has listed specific action items the Board has taken to satisfy those goals.

Staff recommendation:

Staff recommends the Historic Preservation Board review and approve the attached summaries.

1. Promote heritage/historic preservation education in Orange City

- Post Historic Walking Tour brochure and Historic District Map on City website
 - i. Walking Tour, Historic District Informational Brochure, and links to videos related to the history of Orange City added to the website, along with a collection of historic images and an updated historical narrative
- Give presentation on the history of Orange City to local organizations
 - i. Staff (Ms. Reading) gave a presentation on the history of water in West Volusia at an event hosted by the West Volusia Historical Society in conjunction with The 2016 Water Festival

2. Preserve and protect significant historical records, documents, and artifacts relating to the history of Orange City

- Support conservation and preservation of historic documents in partnership with the Village Improvement Association
 - i. Most of the city's historic artifacts were moved to the Albertus Cottage under the care of the VIA
- Host Orange City Day in honor of the anniversary of Orange City's Incorporation to promote preservation of records, documents and artifacts related to the history of Orange City
 - i. This event was postponed to allow for greater time to plan the event

3. Foster awareness of historic preservation programs in Orange City

- Host quarterly programs that promote public interest in historic preservation
 - i. Ron Saylor guest speaker - Memorial Day Cemetery Flag Program
- Promote local preservation workshops through city social media outlets

4. Recognize significant historic places in Orange City

- Request ordinance be revised to address delay of demolition of historic properties
 - i. Continued the pursuit of and development of an ordinance to prevent premature demolition of historic properties
- Update the map of contributing historic properties in Orange City
 - i. Board members informally surveyed the city's historic district and surrounding properties to identify structures that may be eligible for inclusion in city cultural resource inventory

5. Advise on preservation and management of city owned/managed historic properties

- Create a list of historic property owned and managed by the city
 - i. Compiled a list of eight historic structures owned and managed by the city; four additional historic sites (parks) are located in the historic core
 - ii. Listed the original Shuffle Board Court Pavilions in the city's official inventory of cultural resources and the Florida Master Site File
- Develop a process to review permits and action plans related to historic property owned and managed by the city

6. Develop and recommend the adaptation of existing codes, ordinances and procedures for Historic Preservation, modeled after the City of Sanford's Schedule S.

- Drafted ordinance amendment to address demolition of historic resources in the city

1. Promote & foster awareness of historic preservation programs in Orange City

- Update Historic Walking Tour brochure to include diverse minority resources
 - i. Added new resources and amended walk to circle around Mill Lake.
 - ii. Pending staff time to produce a new map, draft brochure will publish early 2018.
- Host programs that promote public interest in historic preservation
 - i. February - African American History presentation by Vorn Stafford
 - ii. August - Hosted Orange City 135th Birthday celebration with historic displays
- Provide articles to be included in each city newsletter
 - i. Winter – Introduction and Invitation to February special event
 - ii. Spring – Melissa Dickinson Memorial Library
 - iii. Summer – Story behind the house at 361 E French
 - iv. Fall – Preparing a historic house for a hurricane

2. Preserve and protect significant historical records, documents, and artifacts relating to the history of Orange City

- Increase collaboration with the Village Improvement Association to conserve and preserve historic documents
 - i. Co-hosted with VIA, Dickinson Park 100th Birthday celebration
 - ii. Included VIA participation in City's 135th Birthday event
 - iii. Hosted three board meetings at Albertus Cottage
- Shared unique artifacts with the public and encouraged personal collections to be shared with others at Orange City's 135th Birthday celebration; potentially a reoccurring event

3. Recognize significant historic places in Orange City

- Create an administrative procedure to conduct an informal survey of historic properties in the designated Orange City Historic Area to determine contribution to historic area
- Complete an informal survey of historic properties
 - i. This task was deferred because neither staff nor the Board had the expertise to conduct such a survey at this time. Additionally, staff found the cost to outsource the survey was outside of the department budget
- Supported the placement of a state historic marker at the Orange City Marion L. Coleman School; a Julius Rosenwald school built in 1926 originally known as the Orange City Colored School

- Staff prepared eight historic displays about the city's work history for inclusion in the Smithsonian Institute's traveling exhibition title "The Way We Worked" presented at the Enterprise Heritage Center
- Nominated the Mount Zion AME Church to be locally designated as a historic resource
- Began application to list the Good Shepherd Monastery at 1717 Monastery Road in the city's official inventory of cultural resources and the Florida Master Site File

4. Develop and recommend the adaptation of existing codes, ordinances and procedures for Historic Preservation that are both effective and balanced

- Continue pursuit of ordinance adaptation to address demolition of historic properties
 - i. Completed a three year planning study of preservation ordinances, culminating in an award winning amendment to the city historic preservation program that provides protective regulations for the demolition of historic properties
- Recommend criteria and procedures for designating a Local Historic Landmark and establishing and expanding a Historic District
 - i. Board will process their first designation of a local historic resource using the existing procedures in the code to determine what, if any, changes are required. Orange City Mt. Zion AME Church has been nominated by staff for local designation. Pending completed application, the board will test the existing process in early 2018.