



Orange City Development Services Department

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MEMORANDUM

Public Meeting: January 18, 2018 Historic Preservation Board

Report Date: January 11, 2018

Agenda Item: 5B

Subject: 2018 Historic Preservation Board Goals

Location: City Wide

Staff: Kimberly Reading, Planner 1

SUMMARY OF REPORT

The Orange City Historic Preservation Board establishes annual goals designed to ensure the Board meets the purpose and intent of the Historic Preservation Board as established in Section 2-101 of the city’s Code of Ordinances. In previous years, the Board had outlined broad goals to achieve with specific attainable tasks for the year to satisfy those broader goals. Staff has prepared a draft set of goals and tasks based on prior goals and discussions during past board meetings.

Sec. 2-101. - Statement of purpose and general functions, powers and duties of the historic preservation board.

Generally.

(a) It shall be the general responsibility of the historic preservation board to take appropriate action to ensure that the historic preservation provisions of this division are implemented.

Specifically.

(b) It shall be the specific responsibility of the historic preservation board to:

1. Create and recommend a historic district and landmarks for the city to the city council which shall consist of a map, a boundary legal description and a list of all properties that have significant historic value.
2. Update the official inventory of cultural resources and submit to the city council recommendations and documentation concerning the updating.
3. Develop and recommend to the city, programs to stimulate public interest in urban neighborhood conservation, to participate in the adaptation of existing codes, ordinances, procedures, and programs to reflect urban neighborhood conservation policies and goals.
4. Explore funding the grant sources and advise property owners concerning which might be available for identification, protection, enhancement, perpetuation, and use of historic, architectural, archaeological, and cultural resources.

5. Cooperate with agencies of city, county, regional, state and federal governments in planning proposed and future projects to reflect historic preservation concerns and policies, and assist in the development of proposed and future land use plans.
6. Advise property owners and local governmental agencies concerning the proper protection, maintenance, enhancement, and preservation of cultural resources.
7. Advise the city council concerning the effects of local governmental actions on cultural resources.
8. Review and recommend to the city, the designation of sites, buildings, structures, objects, and districts, both public and private, as historically or architecturally significant.
9. With the assistance of the city employee appointed by the city manager, provide technical assistance to encourage historic preservation.

Staff recommendation:

Staff recommends the Board review the draft 2018 Goals attached, amend as needed, and adopt the 2018 Goals of the Orange City Historic Preservation Board.

Goals of the Orange City Historic Preservation Board | 2018

1. Promote & foster awareness of historic preservation programs in Orange City

- Publish updated brochure for historic walking tour
- Prepare narrative for historic sites listed in walking tour for online publication
- Host programs that promote public interest in historic preservation
- Provide articles to be included in each city newsletter

2. Preserve and protect significant historical records, documents, and artifacts relating to the history of Orange City

- Begin a digital archive of historic photos and documents for use in online walking tour
- Host 2nd annual Orange City Memory Day

3. Recognize significant historic places in Orange City

- Recommend historic properties for listing on the city's Local Register of Historic Places
- Prepare narrative for interpretive panels around Mill Lake
- Create an annual Preservation Award program for property owners

4. Develop and recommend the adaptation of existing codes, ordinances and procedures for Historic Preservation that are both effective and balanced

- Consider a map amendment to apply the Historic Transitional Future Land Use designation to the commercial corridor along Volusia Ave in the Historic Area
- Consider ordinance adaptation to include design guidelines for the historic area