

1 **MINUTES OF THE CITY OF ORANGE CITY HISTORIC PRESERVATION BOARD**
2 **REGULAR MEETING**, held on Thursday, November 19, 2020 at 5:00 p.m. in Council Chambers, 201
3 N. Holly Avenue, Orange City, Florida.

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5 **1. CALL TO ORDER**

6 Chair Donna Cobb called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited followed
7 by roll call.

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9 **2. ROLL CALL**

0 **PHYSICALLY PRESENT:** Chair Donna Cobb; Vice Chair Tom Eidel; Members Daniel Mendoza;
1 Senior Planner Kimberly Reading and Planner I Renee Moody **TELEPHONICALLY PRESENT:**
2 James Nolan **Absent:** Member Shawn Pupello

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4 **Vice Chair Tom Eidel made a motion to allow Member James Nolan to be**
5 **telephonically present, seconded by Member Daniel Mendoza. The motioned passed by**
6 **unanimous vote.**

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8 **3. APPROVAL OF MINUTES**

9 Dated September 17, 2020

0 **Vice Chair Tom Eidel made a motion to approve the minutes dated September**
1 **17, 2020, seconded by Member Daniel Mendoza. The motioned passed by**
2 **unanimous vote.**

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4 (Due to lack of audibility between the board and Member James Nolan, Member Nolan left the meeting
5 at approximately 5:06 PM)

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7 **4. OLD BUSINESS**

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9 **A. Historic Walking Tour Phase Two Planning**

0 Chair Cobb introduced the agenda item. Kim Reading summarized status of the walking tour and
1 original goal of expanding the walking tour to include new and diverse resources, including areas
2 around Mill Lake. Mrs. Reading observed during the soft launch that there are lots of empty areas
3 already on the tour that could be filled. Staff provided a map with potential route options. Mrs.
4 Reading explained pros and cons of each proposed route and reiterated the intent of the tour to be
5 inclusive and to help draw attention to the significance of historical structures in Orange City. After
6 general discussion, Mrs. Reading suggested each member choose one property to research. The Board
7 selected properties on Thorpe Ave and University Ave.

8
9 Vice chair Tom Eidel will research the Banks House 339 E University Av., Member Daniel Mendoza
0 volunteered to research the Methodist church at 396 E. University Av., Chair Donna Cobb

1 volunteered to research Snowflake Cottage 459 E University and to reach out to former occupant of
2 221 N. Thorpe. Absent members will be emailed by Mrs. Reading concerning which locations they
3 would like to research.

4 **5. STAFF/BOARD COMMENTS**

5 Mrs. Reading responded to a request for shirts with Orange City logo. Permission was received from
6 the City Manager to obtain the shirts. Members were directed to an online catalogue and asked to
7 provide the kinds of shirts from the catalogue that they would like so that the city could purchase the
8 shirts. Members will be required to reimburse the city for the cost. Members were also reminded that
9 Board Members can obtain their City ID’s at the police station at their convenience.

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1 At the October 27, 2020 City Council Meeting the City Council approved the Historic Marker
2 Program. Mrs. Reading presented the approved Historic Marker Program Application to the Board.

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4 After the October City Council meeting, Mrs. Stisser, 800 E. French Ave, contacted Mrs. Reading
5 and made inquiry for listing her property on the National Registry of Historic Places. Mrs. Reading
6 informed Mrs. Stisser that, if the Board so desires, staff can write a letter of recommendation on her
7 behalf.

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9 **Vice Chair Tom Eidel made a motion to provide a letter of recommendation to
0 Mrs. Stisser, seconded by Member Daniel Mendoza. The motioned passed by
1 unanimous vote.**

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3 Mrs. Reading informed the Board that at the December meeting, Chair and Vice-Chair elections will
4 be made, 2020 goals will be reviewed and recommendations for 2021 goals will be taken.

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6 Vice Chair Tom Eidel revisited the issue of restoration and maintenance of trees in the right-of-way
7 on Oak Ave. Mrs. Reading suggested a discussion with Public Works Department may be necessary
8 and requested direction as to the Board’s intentions regarding historic trees in the right-of-way. Vice
9 Chair Eidel expressed preservation of existing trees as the primary goal, which would enhance the
0 value of the historic district. Mrs. Reading explained that the City has a Tree Bank Fund which may
1 have money available. Mr. Eidel proposed to request from City Council that Tree Bank Funds be
2 contributed toward this goal.

3
4 Chair Donna Cobb inquired if the Christmas Lighting Contest would happen this year. Mrs. Reading
5 confirmed that the Lighting Contest will happen, the dates for voting will be December 14th to
6 December 21st. The Board provided a brief history of the contest for new members who will
7 participate as judges this year.

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9 **6. CITIZEN COMMENTS**
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1 Emil "Skip" Scipioni, 435 N. Oak Ave., stated his intent to resubmit to be part of the Historic
 2 Preservation Board. Mr. Scipioni also encourages the City to develop a maintenance plan for the
 3 remaining trees in Historic District and supports replacing trees removed from city property using
 4 the Tree Bank Funds. He is personally concerned with Oak Ave. He is open to replacement options
 5 other than Live Oaks that may be more compatible with residential roads. Mrs. Reading shared
 6 possible concerns with placing trees in the right-of-way such as vehicular accidents, accessibility by
 7 first responders and damage to underground utilities. She suggested homeowners can plant trees on
 8 their private property close to their front lot lines to mimic street trees, which would grant a larger
 9 buffer to prevent damage to roads. Chair Cobb suggested the use of planters and root barriers
 0 employed by other municipalities to help contain trees along right-of-ways. Mrs. Reading will speak
 1 with the Development Services Director and Public Works to get an idea of what options may be
 2 discussed at a future meeting.
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4 Kim Reading, Secretary for the VIA Orange City Woman's Club, requested permission to use the
 5 Clio Historic Walking Tour during their launch of the 5th Edition of *Our Story of Orange City,
 6 Florida* on December 12, 2020. The intent is to hand out flyers designed by Ted Marsolek and direct
 7 interested individuals to use the Clio App to participate in the walking tour. She is planning to station
 8 volunteers at certain locations on the tour to speak about the history of those locations. The Board
 9 granted permission and expressed excitement that the tour would be getting more visibility.
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1 **7. ADJOURNMENT**

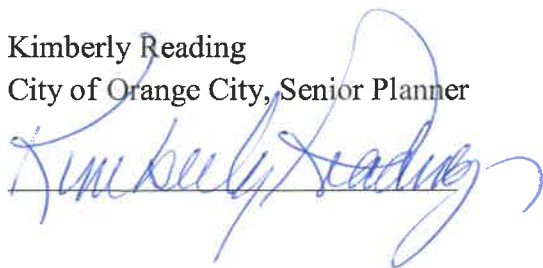
2 With there being no further business, Chair Cobb called for a motion to adjourn.

3 **Chair Donna Cobb called for a motion to adjourn, Vice Chair Ted Eidel made**
 4 **a motion to adjourn, seconded by Member Daniel Mendoza. The motioned**
 5 **passed by unanimous vote. The meeting adjourned at 6:20 pm.**
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7 **RESPECTFULLY SUBMITTED:**

APPROVED ON

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 9 Kimberly Reading
 0 City of Orange City, Senior Planner

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